



PIEDMONT COMMUNITY CHARTER SCHOOL TARDY GUIDELINES & CONSEQUENCES

Students who are not seated in their classrooms by the time the school bell rings are considered tardy. The administration recognizes that there are occasions when a student may arrive late to school for legitimate reasons. Students who arrive late are required to sign in at the front office and pick up a tardy slip before proceeding to class. For an excused tardy, the student's parent should accompany them to the office and ***provide a note*** indicating the reason for the late arrival. If it is due to an appointment from a healthcare provider, it must be a note from the provider and it must have been for the student, not a sibling or parent, etc. Tardies can be excused for the following reasons:

- a. Illness or injury of the student
- b. Medical, Dental, or other appointment with a healthcare provider for the student
- c. Involvement in traffic or other accident that can be validated
- d. Death of an immediate family member that can be validated

1st Unexcused Tardy - WARNING

2nd Unexcused Tardy - WARNING

3rd Unexcused Tardy - 30 Minutes ASD

4th Unexcused Tardy - 1 Hour ASD

5th Unexcused Tardy - 1 Day ISS

After the 5th violation, the student will then begin again with the 3rd consequence of 30 minutes ASD and so on; there are only 2 warnings per semester.

Form continues on back

Tardy Guidelines Signature Page

Print Student's Name: _____ Grade: _____

Student's Signature: _____ Date: _____

Print Parent's Name: _____

Parent's Signature: _____ Date: _____