

Piedmont Community Charter School
A Challenge Foundation Academy
Board of Directors Meeting Minutes

Date: March 21, 2017

Board Members Present: C. Burnett, C. Crawford, M. Franklin, E. Harris, J. Pruett, M. Satterfield, M. Stephens, P. Swift, J. Waldrep

Board Members Absent: Robyn McFerren, Melissa Williams, Gary Webster

Others Present: J. Purdee, C. Wilson

Proceedings: The Board of Directors meeting of Piedmont Community Charter School was called to order at 7:07 p.m. in the Elementary Campus Auditorium with the president in the chair and Cindy Burnett taking the role of secretary in lieu of Robyn McFerren (absent).

Agenda: Exhibit A

Public Comments: None

Awards and Recognition: Jennifer Purdee presented recognition of various programs and accomplishments for the month including the following:

\$1,000,000 in scholarships awarded to Seniors:

Chess Club participation and one of our 8th grade students placing third in a recent tournament:

Successful Literacy Week that resulted in raising funds for a new Elementary playground:

Winter Sports Banquet where 41 of our athletes were recognized for earning the Individual Scholar-Athlete Award:

And a successful blood drive from the Junior Heart Board and Career Fair

Minutes: Mark Stephens made a motion to approve the Minutes from the February 2017 meeting. It was seconded by Jeff Pruett and were unanimously approved after a call to vote by the president.

Reports:

Head of School Report:

1) 1248 students enrolled as of 3/14/2017. Applications for enrollment are being accepted until Wednesday, March 28th.

2) A new program for analyzing and data to maximize growth for all students will be implemented. MTSS (Multi-Tiered System of Support that looks at every student closely using a 3 Tier system. It will streamline the process using an online digital portal. Participating in the program will include professional development and will help us to attain better growth for our students.

3) Exceptional Education received documentation of being 100% compliant with our data submission and were commended for ensuring that referrals received were processed in a timely manner.

4.) Calendar of events for April include the Art Festival on April 1st and the lottery on April 11th at 6:30 P.M.

Treasure/Finance Committee:

1) State funding increased by \$37,776 during February. With the net effect of a NCVPS reduction of \$3,980 and an increase of \$41,756. This brings budgeted state revenue to \$7,042,002.69.

2) Our total revenue for the month of February was \$1,199,360.69 with total expenses for January at \$841,852.24, which gave us a monthly surplus of \$357,508.45.

3.) Our investment account balance as of February 28th was \$2,519,649.71. This reflects growth during February of \$53,630.33 and a total growth since we invested of \$269,649.71. Cash in bank as of February 28th totaled \$4.1 million. Additional monies were moved from the fund balance during February for the new mobile unit project at the secondary campus (115k), which brought the current fiscal year fund balance appropriations up to \$442,291.35. That leaves us an expected fund balance available at year end of \$1,424,042.25.

4.) A motion to approve monies (\$1,500) for incentive programs to be moved from expected surplus to student activities was made by Mark Franklin and seconded by Charlene Crawford. Approval was unanimous.

Facilities:

A final proposal for replacing our current lights with LED has been given to the Facilities Committee by DTL Energy Solutions. The proposal includes receipt of \$20,000 rebate (both campuses combined) from Electric Cities. This rebate would be received after proof of payment of new lighting (in full) was provided. We would receive a projected \$102,000 payback in 3 years. (Reflects a 4-5 percent decrease in power bills). Discussion by board members included whether to do one campus first and then another the following year and what we would do with the projected savings.

A motion was made to approve the proposal to replace lighting at both campuses and to provide funds to do so in the amount of \$122,835.87 plus 5% for contingencies taken from the fund balance. 75% of savings will go towards the Science Lab until fully funded (Amount to be determined in June) by Mark Franklin and seconded by Jeff Pruitt. Approval was unanimous.

Team CFA

Lunch for staff and Board members will be provided by CFA on Thursday, March 30th at 1:00.

Governance Committee:

- 1.) Mark Stephens has agreed to fill the position of Treasurer on our Board. A motion to approve was made by Jeff Waldrep and seconded by Charlene Crawford. Approval was unanimous.
- 2.) Sexual Health and Safety Curriculum was discussed. The curriculum (Making Proud Choices) is presented by Gaston County and is available for parents to review by contacting school administration. A permission slip must be signed and returned in order for students to participate in the 1 (one) week class. An information meeting for parents will be a help the week before the class begins. The Policy Dealing with Sexual Health and Safety Curriculum was presented for approval. Motion made by Mark Stephens. Seconded by Charlene Crawford. Approval was unanimous.
- 3.) Series 200 Policy Revision 202.3.4 Overtime Pay and Compensatory Time presented for approval. Motion made by Mark Franklin. Seconded by Jeff Pruitt. Approval was unanimous.

Enrichment Committee: No report.

Athletics Committee:

A gym for Middle School Basketball has been secured. There has not been a High School Basketball facility secured yet. It is more difficult to find because of state regulations for court side and type.

Meeting adjourned: 8:47 P.M.

The next meeting is scheduled for :

DATE: Tuesday, April 25, 2017

TIME: 7:00 PM

LOCATION: Elementary

Campus Auditorium

Minutes submitted by Cindy Burnett

Witness: