

**Piedmont Community Charter School**  
**A challenge Foundation Academy**  
**Board of Directors Meeting Minutes**

Date: September 18, 2018

Location: Elementary Campus Auditorium

Time: 7:00pm

Board members present: Michael Satterfield, Jeff Pruett, Alex Poole, Mark Stephens, Matthew Hanks, Jennifer Barker, Mark Franklin, Jennifer Wyatt, David Benfield

Others: Jennifer Purdee, Ernie Bridges, Claire Wilson and Pam Huffstetler

Agenda:

1. Call to order at 7:00pm by Board President, Michael Satterfield. Reading of Mission Statement by Jeff Pruett.
2. Moment of Silence
3. No public comments
4. Awards & Recognition - Jennifer Purdee
  - a. Discussion of the Awards and Recognition Communication Sheet
    - i. Academics: PCCS earned a 78 (B) on the school report card, an increase of 4 points over last year.
    - ii. Character: The Middle School Girls Volleyball team is undefeated and won the 2017-18 Region Six NCHSAA Sportsmanship Award.
    - iii. Community: Kyndyl Porter walked in fashion week in New York Fashion Week and there will be a blood drive on Wednesday, October 3<sup>rd</sup>.
  - b. Recognition of PCCS teachers who's grade level proficiency was in the top 3 in Gaston County. 22 teachers in all. Michael Satterfield expressed thanks for their hard work and dedication to education.
  - c. Hannah McLaughlin made comments summarizing her time spent at Tar Heel Girls State and Governor's School East.
5. Approval of Previous Minutes
  - a. Special Board Meeting August 4, 2018. Motion made to approve by Mark Franklin, seconded by Mark Stephens and unanimously approved.
  - b. Board meeting August 21, 2018. Minutes to be approved with 1 correction - remove Jeff Pruett as a present member as he was not in attendance. Motion made to approve by Alex Poole, seconded by Mark Stephens and unanimously approved.

## 6. Reports

- a. Treasurer/Finance Committee - Mark Stephens
  - i. Review of the report for August 31, 2018 with an explanation of 8 documented changes since the last budget report resulting in an increase of the Net Surplus of \$238,317.41. Review of the Surplus & Cash report with additional line items to clarify funds associated with the High School project. Motion made to approve the Budget report by Jeff Pruett, seconded by Matthew hanks, unanimously approved.
  - ii. Elliot Davis contract reviewed, motion made to approve by Mark Franklin, seconded by Jeff Pruett, unanimously approved.
  - iii. Goodall consulting contract reviewed, motion made to approve by Mark Franklin, seconded by Jeff Pruett, unanimously approved.
- b. Head of School Report - Jennifer Purdee
  - i. Reviewed the enrollment report, withdrawal report and personnel report which outlined addition of 2 new positions. Motion to approve the personnel report made by Mark Stephens, seconded by Jennifer Benfield, unanimously approved.
  - ii. Dr. Ashley Kies contract reviewed, motion made to approve by Jennifer Benfield, seconded by Alex Poole, unanimously approved.
  - iii. Reviewed presentation of 2017-18 test scores by Pam Huffstetler. This included a breakdown of how the school's grade was calculated. The 2017/18 grade was a B at a 78. Growth 2.8 across the board, exceeding the target.
  - iv. Upcoming calendar was reviewed by Jennifer Purdee.
- c. Enrichment Committee Report - Mark Franklin
  - i. Dashboard number to be reviewed by the committee and reported to the Board on October 16, 2018. There was no September meeting.
- d. Athletics Committee Report - Jeff Pruett
  - i. Report covered that the High School has added Cross Country and Ladies Golf this year.
- e. Team CFA Report - Mark Franklin
  - i. Reminder that the board is invited to an announcement at the Secondary campus on September 28<sup>th</sup>.
- f. Facilities Committee Report - Michael Satterfield
  - i. Moving forward with design, no major updates since the last update at the August 21, 2018 board meeting.
- g. Governance Committee Report - Jeff Pruett
  - i. No report.

h. Safety Committee Report

i. No report.

i. Staff Representative remarks

i. Jennifer Wyatt - positive feedback was received from a recent presenter to the elementary school related to the students behavior and the interaction between teachers and students.

ii. David Benfield - Commented on the Patriot Pride program and the record number of students participating as well as the CCP program with Gaston College.

7. Next Board Meeting is October 16, 2018 at 7pm in the Elementary Campus Auditorium

Meeting adjourned at 8:16 pm.