

**Piedmont Community Charter School**  
**A challenge Foundation Academy**  
**Board of Directors Meeting Minutes**

Date: January 15<sup>th</sup>, 2019

Location: Elementary Campus Auditorium

Time: 7:00pm

Board members present: Michael Satterfield, Jeff Pruett, Alex Poole, Mark Stephens, Matthew Hanks, Jennifer Barker, Jeff Waldrep, Charlene Crawford, Mark Franklin, Jennifer Wyatt and David Benfield

Others: Jennifer Purdee, Holly White, Claire Wilson, Ernie Bridges

Agenda:

1. Call to order at 7:00pm by Board President, Michael Satterfield. Reading of Mission Statement by Jeff Waldrep
2. Moment of Silence
3. No public comments
4. Awards & Recognition - Jennifer Purdee
  - i. No awards & Recognition due to holiday break
  - ii. Comments regarding PCCS' Career & College Promise Program were shared by Carrie Shive, a Senior at PCCS who will have achieved her Associates of Arts in May as a result of exceling in this program.
5. Approval of Previous Minutes
  - a. Board meeting December 18th, 2018. Motion made to approve by Mark Stephens, seconded by Charlene Crawford and unanimously approved.
6. Reports
  - a. Treasurer/Finance Committee - Mark Stephens
    - i. Review of the budget report for the period July 1, 2018 to December 31st, 2018 and the Surplus and Cash Report as of December 31<sup>st</sup>, 2018.
  - b. Head of School Report - Jennifer Purdee
    - i. Reviewed the enrollment report, withdrawal report and personnel report. Motion to approve the personnel report made by Jennifer Barker, seconded by Charlene Crawford, unanimously approved.
  - c. Enrichment Committee Report - Mark Franklin

- i. The Enrichment committee met on Thursday January, 10<sup>th</sup> and discussed testing standards and plans for the next school year.
  - d. Athletics Committee Report
    - i. The Athletics committee met on Thursday January, 10<sup>th</sup> and discussed the Girls' Golf team and a new athletic trainer.
  - e. Team CFA Report - Mark Franklin
    - i. General comments of appreciation from CFA leadership.
  - f. Facilities Committee Report - Michael Satterfield
    - i. Mr. Satterfield made general comments related to the new High School building and the progress associated with that project. The GMP (guaranteed maximum price) is due Tuesday, January 22<sup>nd</sup> from the contractor and ground breaking will be in the Spring.
  - g. Governance Committee Report - Jeff Pruett
    - i. To meet next week.
  - h. Safety Committee Report - Jeff Waldrep
    - i. The Safety committee met on Thursday January 10<sup>th</sup> and discussed the hiring of a new SRO, tangible barriers on the campuses and 2 employees attending ALICE training. Mr. Satterfield requested a plan for possible work to be done pertaining to the tangible barriers.
  - i. Staff Representative remarks
    - 1. No Staff Remarks
- 7. Next Board Meeting is February 19<sup>th</sup>, 2019 at 7pm in the Elementary Campus Auditorium.

Meeting adjourned at 7:35 pm.