

Piedmont Community Charter School
A Challenge Foundation Academy
October 20, 2015 Meeting Minutes

Date: October 20, 2015
Board Present: Cathy Broome, Mark Franklin, Gary Webster, Ellen Harris, Michael Satterfield, Cindy Burnett, Ronn Baker, Robyn McFerren, Jeff Waldrep, Jeff Pruett, Craig Killen, Melissa Williams
Board Absent
Others Present: Jennifer Purdee
Others Absent:
Proceedings: Meeting called to order at 7:03 PM.
Next Meeting: November 17, 2015 @ 7:00 PM Main Campus Auditorium

The Board of Directors meeting of Piedmont Community Charter School was held on October 20, 2015, in the auditorium at the Elementary Campus with the President in the chair and Secretary being present. It should be noted that Cindy Burnett, Vice-President, presided over the board meeting until Craig Killen arrived at 7:08 PM.

Agenda

No changes to the agenda.

Awards & Recognitions

None reported at this meeting.

Minutes

Mr. Michael Satterfield made the motion to approve the September minutes and dispense with the reading. Mrs. Melissa Williams made the second to the motion. Motion was adopted unanimously without further discussion.

Public Comments

No public comments at this meeting.

Head of School Report

Mrs. Jennifer Purdee presented the Head of School report.

Enrollment Report: Total of 1242 students currently enrolled. List of withdrawals was presented with a total of 11 withdrawals recently.

Summer attrition was 113 last year as compared to 120 students the previous year.

High School Master Schedule: 33 holes exist in current high school schedule. Will utilize N.C. Virtual Schools for 11th grade to help fill this need. Also, Amy Bearden (art teacher) will add another class, Mrs. Clemmer will add another Science class, and a Criminal Justice class offered by Gaston College will be available. The Criminal Justice Class will require a total of 18 students for this program to be available. These changes should help fill the holes in the high school schedule.

Personnel Report: Mrs. Purdee presented the personnel changes for board approval. Melanie Echerd (PT ESL K-5, Early Childhood K-4, Elementary Education K-6), Brenda Hensley (Added hourly ESL teacher 6-12, English Grade 12, ESL K-12, MS Lang Arts 6-9), Jerry Henricks (IT help desk technician elementary campus), Sarah Jones (PT to FT Teacher Assistant), Sheila Brown (PT Teacher Assistant K1), Amy Bearden (Added hourly 4th period art second semester). New positions: Cindy Clemmer (PT High School Science Teacher 2nd semester (9-12), and a support position as Secondary Administrative Assistant/Testing Coordinator. Need approval for an Independent Contractor Agreement for Daniel Schmidt (Instructional Technology Facilitator, 20 hours weekly).

Mr. Ronn Baker made the motion to approve the Personnel Report and approve the proposed changes as presented by Mrs. Purdee. Dr. Robyn McFerren made a second to the motion. Motion was adopted unanimously without further discussion.

Dress Code: Addition of button down shirts to the existing dress code as another option for approved tops/shirts.

Mr. Michael Satterfield made a motion to approve the addition of button down shirts to the Dress Code. Mr. Ronn Baker made a second to the motion. Motion was adopted unanimously without further discussion.

Cyber Kids (Robotic Club): Guest speaker presented the Cyber Kids concept which promotes STEM education. There is a \$75 fee for students and is first come first serve basis. Will plan for 3 teams which will include 5th grade team, MS team, and a HS team. There will be 8 students per team.

Gaston College and Career Promise: Mrs. Wyatt from Gaston College presented the Gaston College CCP program which offers free college classes to high school students. There is only a \$30 fee for textbooks. She gave a detailed presentation about the benefits of this program and partnering with PCCS to offer this to our students.

MAP Scores: Mrs. Purdee discussed MAP scores and noted that there are minimal students in the lower percentile scores. These scores are a benchmark for the January test. Students are predicted to pass the EOG if in the 50 - 90th percentile on the MAP scores.

Attendance Report: Mrs. Purdee discussed new consequences for absences/tardies. Tardies have decreased by 438 since last year but absences have increased slightly. 10 unexcused absences will result in truancy court for students under the age of 16.

Household Income Survey: Revealed 19.7% poverty rate. This information is helpful when applying for grant funds.

Treasurer's Report

Mr. Ronn Baker presented the Treasurer's Report.

\$151 more per student received this year. \$34 less per student for EC funding.

\$189,000 surplus projected for the end of the year.

Mr. Baker provided minutes from the October Finance Committee meeting.

HVAC installation should begin this week.

Audit results should be finalized by November meeting.

Mr. Baker requests a total of \$68,865.00 from fund balance for:

\$30,000 for ceiling of all 3 floors of elementary campus.

\$3450.00 for Robotics funding (\$1500 per team).

\$35,000 for asbestos abatement.

Mrs. Cindy Burnett made the motion to approve \$68,865.00 from fund balance to cover expenses as presented by Mr. Baker. Mr. Jeff Pruett made a second to the motion. There was discussion concerning a \$30,000 deficit that was noted which was an item that was no longer needed. Motion was adopted unanimously without further discussion.

Next Finance Committee meeting will be November 2, 2015.

Team CFA

The Team CFA conference will be held next year in Nashville, Tennessee.

Governance

No report was given at this meeting.

President's Report

Discussion of the Vision Committee was initiated by Mr. Craig Killen. The goal is to create a 5 year strategic plan for PCCS. This should serve as a road map for PCCS with benchmarks set for each year. This global committee would help determine the future of the school and other committees would function alongside this committee.

Mr. Killen proposed establishing a committee to consist of 5 voting members, of which 3 should be board members.

Mrs. Melissa Williams has agreed to serve as co-chair for the Vision Committee and Mr. Michael Satterfield will replace Melissa as the Chair of the Facilities Committee.

Mr. Gary Webster made the motion to establish the Vision Committee to consist of 5 voting members, of which 3 will be board members. Mr. Ronn Baker made a second to the motion. Motion was adopted unanimously without further discussion.

Mr. Killen discussed a letter to the Office of Charter Schools concerning the residence of board members and paid board members. It was brought to the attention of the board of a new bill that addresses residence of board members. This new information will be explored before a letter is sent to OCS.

The meeting adjourned at 8:46pm.

Next meeting is scheduled for:

Date: November 17, 2015 Time: 7:00PM Location: Elementary School Auditorium

Prepared by:

Cathy Broome

Signed & Approved by:

Board Member:

_____ Date: _____

Board Member: