

Piedmont Community Charter School
A Challenge Foundation Academy
Board of Directors Meeting Minutes

Date: November 15, 2016

Board Members Present: C. Burnett, C. Crawford, M. Franklin, E. Harris, R. McFerren, J. Pruett, M. Satterfield, M. Stephens, G. Webster, J. Waldrep

Others Present: J. Purdee, Claire Wilson, Paula Swift

Proceedings: The Board of Directors meeting of Piedmont Community Charter School was called to order at 7:04 p.m. in the Elementary Campus auditorium with the president in the chair and the secretary present.

Agenda:

Agenda: Exhibit A

Additions:

- 1)Vote** on the new Public Address (PA) System for the Secondary Campus-Facilities Committee
- 2)Vote** on new faculty representative, Paula Swift-Governance Committee
- 3)Vote** on salary increase for teachers-Head of School Report

Public Comments: None

Awards and Recognitions:

1)Mrs. Tiffany Perry presented information on the school's participation in North Carolina Theater Conference:
Piedmont competed in the NCTC regional competition on November 4th and 5th in Wake Forest, NC. For the third year in a row, Piedmont was in the top three plays in the region. Piedmont's drama team came in third place, which is the honorable mention. If one of the top two schools don't go to state Piedmont goes. The cast won excellence in ensemble acting. Dylan Medlin won excellence in production. Jennifer Schneider won excellence in stage management. Lauren Baechel, Mikayla Hensley, and Jared Dawson also participated and were recognized. Mrs. Perry will also be helping students with college information and auditions for NCTC scholarships.

2)Three students have been chosen to participate in Junior Leadership Gaston, coordinated through the Gaston Chamber. Whitney Yancey, Ali Royer, and Nadja Brown will participate in monthly learning sessions led by community leaders to develop leadership skills.

3)Jake Siders and Logan Watson were picked as all conference athletes for soccer and volleyball, respectively, by the coaches from the Southern Piedmont Conference.

4)PCCS has 6 students honored in the Keep Gastonia Beautiful Recycled Art Contest: Xanthe Moore, Annezly Moore, Lola Barone, Daniel Rincon, Grace Siders, and Katie Kayser.

5)Almost half of 7th and 8th grade students had a 3.5 GPA or higher and were eligible for National Junior Honor Society.

6) Last year during Mr. Bridges first year at PCCS, there were 7 high school students in the Career and College Promise program. In the 2016-2017 school year there are 28 students taking a total of 45 CCP classes.

7) Piedmont's Middle School had so many students in 6th grade with high proficiency in Math that an extra advanced level Math class was added.

8) This Fall, National Honor Society grew its membership from 19 to 49 students and will have another induction ceremony in the Spring.

Minutes: Minutes from the October meeting and the last Board Workshop were presented. Motion to approve October minutes was made by C. Burnett, Second by G. Webster. Minutes were unanimously approved. Motion to approve Workshop #4 minutes was made by C. Burnett, second by J. Pruett and were also unanimously approved.

Governance Committee:

1) Paula Swift was recognized as the MS/HS teacher representative as called for in the new by-laws. Motion to seat her on the board was made by J. Pruett and second by R. McFerren. Vote passed unanimously.

2) Series 400 revisions to the by-laws will be on the December agenda.

Treasurer's Report:

1) The month to date total revenue is \$666,443.88 while expenses were \$817,765.34 leaving a temporary deficit of \$151,321.46 until state, local, and federal funding is disbursed. As of October 31, 2016 our total cash status was \$3,359,074.36 with an anticipated *available* fund balance of \$1,507,502.64 at the end of the school year (this does not include the amount held in PNC Investment Account but does account for expenses already budgeted for the 2016-2017 year)

2) PNC Report by Dana Sugar, Senior Investment Advisor: Allocations for the funds are on or close to target. Since the fund's inception, the investment has met or exceeded the benchmarks set for return on investment. Since this is an election year, there is expected to be volatility in the markets. In order to minimize the effects on our investment, some of the assets have been reallocated to different funds to stay diversified. The Board's goal is to have a 5 year financial plan in place within 6 months, at which time we will get another PNC update and re-evaluate the investment fund.

3) Claire Wilson presented a proposal to add \$56,000.00 and another \$11,000.00 to the state funds available to allow an increase in teacher salaries. Motion: G. Webster, Second: J. Waldrep. Vote passed unanimously.

Facilities Committee:

1) J. Purdee presented a contract for Secondary Campus roof repair and maintenance with Gaston Sheet Metal (GSM). It would provide the same coverage as that on the Elementary Campus. Motion to approve: M. Franklin, Second: M. Williams. Vote passed unanimously.

2) Also presented was a letter outlining the existing problems with airflow and humidity on the Secondary campus. GSM sent a letter explaining the issues and their proposals to fix them. The proposal is broken down into two phases, the first of which has already been approved and is funded in the current budget. The second phase would only be necessary if the first phase

does not completely solve the problems. It includes all new return air ducts for seven of the roof units as well as ceiling replacement where necessary. The cost estimated for phase 2 is \$72,000.00 which would need to come from the General Fund if this phase proves necessary.

3)A new public address system is desperately needed at the Secondary Campus. J. Purdee presented a new contract with True IP Solutions for a system with in-classroom phones and speakers (including the mobile units) that would allow PA access from every room as well as inter-school communication and 911 dial out capabilities. This system also would include outdoor speakers. A demonstration of the system and speakers is scheduled for this coming Thursday. Motion was made to approve money for the system: M. Franklin with Second by C. Crawford. The motion was amended once to include the cost of the system to be taken out of the General Fund (\$16,962.95), and amended again to include approval pending the results of the demonstration. Amendments were formally made by M. Franklin and Seconded by C. Crawford. The vote passed unanimously as amended.

Team CFA:

M. Franklin announced that Ron Clark will be the keynote speaker in Montana at this years Conference, and NC now has 12 CFA affiliate schools with more anticipated.

Holly White announced that the Elementary Honor Society will be collecting canned goods for firefighters as one of their community service projects.

Enrichment Committee:

The first meeting was held November 10, 2016. Minutes are posted on the school's website. The committee focuses on academics, faculty satisfaction, and parent/student satisfaction. They hope to report goals and metrics at December's meeting.

Head of School Report:

1)Current enrollment is 1287. Advertising for next year's enrollment begins after the first of 2017.

2)Personnel: Approval needed for a part-time ESL teacher at the Secondary campus as well as an interim teacher for 2nd grade. Diana Claros and Cassandra McQueen were respectively recommended for the positions. Motion to approve: C. Burnett, Second: M. Stephens. Passed unanimously.

3)A salary increase for teachers needs approval. J. Purdee pointed out that there is a new state pay scale and new state funds available per our enrollment. The highest salary proposed is \$51,000.00. This is not an across-the-board percentage increase but is based on years of experience. The total for all teacher pay raises is \$104,000.00. Of that, \$67,000.00 would come from current budget lines, the rest from the state monies. There would be 2 lump sum payments to the teachers. Motion: J. Waldrep, Second: J. Pruet; Motion passed unanimously.

Closed Session:

At 8:23 pm Michael Satterfield requested a closed session to discuss a personnel matter to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee as

stated in Article 33C, Section 143-318.11.(a)(6) of the North Carolina Statutes. Motion: R. McFerren, Second: C. Burnett, the vote passed unanimously.

The auditorium was cleared; Audio-visual was turned off and recording stopped; teacher representatives P. Swift and E. Harris removed themselves from the Board table and auditorium.

At 9:07 pm a motion was made by M. Franklin to come out of closed session, Second: G. Webster. Motion unanimously passed.

Open session was reopened and adjourned by executive decision (M. Satterfield) at 9:08 pm

The next meeting is scheduled for:

DATE: Tuesday, November 29, 2016 ***TIME:*** 7:00 PM ***LOCATION:*** Elementary Campus Auditorium.

Minutes Submitted by:



Robyn McFerren, DVM, CVA

Witness:

