

Piedmont Community Charter School

A challenge Foundation Academy

Board of Directors Meeting Minutes

Date: May 21st, 2019

Location: Elementary Campus Auditorium

Time: 7:00pm

Board members present: Michael Satterfield, Jeff Pruett, Alex Poole, Jennifer Barker, Jeff Waldrep, Charlene Crawford, Mark Franklin, and Jennifer Wyatt. A quorum was present.

Others: Jennifer Purdee, Holly White, Claire Wilson, Ernie Bridges

Agenda:

1. Call to order at 7:00pm by Board President, Michael Satterfield. Reading of Mission Statement by M. Satterfield. Schedule change proposed to combine the 2 closed sessions on the agenda as part of item 6b, motion made by A. Poole to change schedule, J. Barker seconded and motion passed unanimously.
2. Moment of Silence
3. Public comments
 - a. None.
4. Awards & Recognition – Jennifer Purdee
 - a. Academics
 - b. Character
 - c. Community
5. Approval of Previous Minutes
 - a. Board meeting April 16th, 2019. Motion made to approve by C. Crawford, seconded by M. Franklin and unanimously approved.
6. Reports
 - a. Treasurer/Finance Committee – C. Wilson
 - i. Reviewed the surplus and Cash Report as of 4/30/19.
 - ii. Reviewed the budget report for the period July 1, 2018 to April 30th, 2019.
 - iii. Reviewed the Educational Revenue Bonds, Series 2019 report.
 - iv. Reviewed the 2019-20 PCCS Budget, Draft 1. Motion made to approve the 2019-20 budget by M. Franklin, seconded by J. Pruett and passed unanimously.
 - b. Head of School Report – Jennifer Purdee
 - i. Reviewed the enrollment report and withdrawal report.
 - ii. Reviewed the 5 year attrition history for the school.

- iii. A. Poole moved that the board approve Jen Wyatt to submit the NC Comprehensive Continuous Improvement Plan on behalf of PCCS, seconded by J. Barker and passed unanimously.
- iv. J. Pruett moved that the board approve contracts for Speech, OT and School Psychologist as presented. C. Crawford seconded and it passed unanimously.
- v. M. Franklin moved that the board enter closed session pursuant to G.S. 143-318.11(a)(6). Seconded by J. Pruett. The Board entered closed session at 7:30pm.
- vi. The board came out of closed session at 8:47 with a 5 minute break.
- vii. Reconvened at 8:52pm.
- c. Enrichment Committee Report
 - i. AdvancEd review. The school's IEQ was 294.
- d. Athletics Committee Report
 - i. No report.
- e. Team CFA Report
 - i. No report.
- f. Facilities Committee Report – Michael Satterfield
 - i. Discussed approval of ductsox upgrade at secondary campus. Request had previously been made to get competing quotes. 5 companies were contacted, 2 returned calls, none sent in a quote. Motion was made to approve the retrofit of the existing ductsox with a skeleton at a cost of \$11,521 as per the quote by A. Poole, seconded by C. Crawford, unanimously approved.
 - ii. Discussed the purchase and installation of 46 white boards for both campuses. A motion was made to approve this purchase and installation at a cost of \$22,310 by C. Crawford, seconded by J. Barker and unanimously approved.
 - iii. The board received a construction update from Ty Harmon.
- g. Governance Committee Report – C. Crawford
 - a. Reviewed the new secondary campus dress code – 2nd read through. A motion was made to approve the secondary dress code changes as presented by M. Franklin, seconded by C. Crawford and unanimously approved.
- h. Safety Committee Report – N/A
 - i. No report

7. Next Board Meeting is June 18th, 2019 at 7pm in the Elementary Campus Auditorium. This meeting to include Officer Elections.

Meeting adjourned at 9:16 pm.

Secretary: A. Poole Date: 6/25/19

Witness: J. Barker Date: 6-25-19