

Piedmont Community Charter School
A Challenge Foundation Academy
May 19, 2015 Meeting Minutes

Date: May 19, 2015
Board Present: Cathy Broome, Jack Rowe, Michael Shumate, Sherry McCart, Craig Killen, Cindy Burnett, Ronn Baker, Melissa Williams, Jeff Waldrep, Kevin Stewart, Robyn McFerren
Board Absent Cindy Odom
Others Present: Jennifer Purdee, Jim Broome (Ex-officio Board member)
Others Absent:
Proceedings: Meeting called to order at 7:06 PM.
Next Meeting: June 16, 2015 @ 7:00 PM Main Campus Auditorium

The Board of Directors meeting of Piedmont Community Charter School was held on May 19, 2015, in the auditorium at the Elementary Campus with the President in the chair and Secretary being present.

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Agenda

Elections and Board Composition: Item requested by Jeff Waldrop to be added to the agenda. This will be added prior to Item #8 (Re-election) per Craig Killen.

Awards & Recognitions

Mrs. Jennifer Purdee recognized Riley Klocke and Langdon Ramseur. These students served as pages to Senator Kathy Harrington in the spring of 2015.

Minutes

Mrs. Cindy Burnett made the motion to approve the April minutes and dispense with the reading. Dr. Robyn McFerren made the second to the motion. Motion was adopted unanimously without further discussion.

Public Comments

A question and answer session was held between board members and a public panel to discuss concerns with the school, particularly the high school.

Head of School Report

Mrs. Jennifer Purdee presented the Head of School report.

Enrollment Report: 1185 students enrolled currently. 1 withdrawal was noted due to relocation of the student and family.

Lottery results were discussed. Projecting 1345 students next year with ADM of 1265 for first 20 days of school. The budget for next year is based on 1200 students.

Personnel Report: Susan Beaver is on maternity leave. Jennifer Gilchrist will serve as interim teacher which requires Board approval.

Mr. Michael Shumate made the motion to approve Jennifer Gilchrist as interim position for Susan

Beaver. Mr. Ronn Baker made a second to the motion. Motion was adopted unanimously without further discussion.

MAP Scores: End of year scores have been received and reviewed according to Jennifer Purdee. The score were presented on charts and results discussed with board members. MAP scores are a predictor of EOG scores. Mrs. Purdee noted that 7th grade Math is an area of concern.

Performance Framework Results: Performance Framework for Charter Schools is a tool used in addition to the school report card. PCCS exceeded standards in some areas. Graduate rates were submitted for review. PCCS did not exceed Gaston County only 1 year out of 8.

School Report Card: Mrs. Purdee noted that the school report card next year will be based on 15 point scale by the State Board of Education.

Treasurer's Report

Mr. Ronn Baker presented the Treasurer's Report. Surplus of \$175,000 and an estimated \$3.7 million end of year balance.

Contracts for HVAC are being finalized and a contractor will be selected in anticipation of moving forward with this project.

Surplus of \$28,000 is noted for next year's budget. Must submit a balanced budget to the state. The projected budget has been submitted. Requesting Board approval for budget to be submitted to the Office of Charter Schools.

Mr. Ronn Baker made a motion to approve the projected budget for the 2015 – 2016 school year. Mr. Michael Shumate made a second to the motion. Motion was adopted unanimously without further discussion.

Team CFA

No report was given at this meeting.

Mr. Craig Killen noted that Team CFA Board Representatives will be changing for PCCS as of July 1, 2015. Mr. Gary Webster, along with one other representative will be joining the Board in July.

Board Composition (Addition to Agenda)

A motion was made by Mr. Jeff Waldrop to Amend the Bylaws to Convert an At-large Position to an Elected Parent Representative Position.

A handout was given to board members by Mr. Waldrop stating:

“I move that we amend the bylaws to convert interim at-large board position (or a vacant position at-large board position) to a middle school parent representative position to more equally balance the board representation for the parents and to more closely coincide with the three NC school levels of Elementary, Middle, and High School; and furthermore initiate the election for this middle school parent between now and the June 2015 PCCS Board of Directors meeting so that the middle school parent representative can be installed at the same time as the transitioning elementary school parent representative during the June 2015 PCCS board meeting”

Mr. Craig Killen stated this it is not appropriate to vote to amend by-laws without prior notice to board members as outlined in the by-laws for the school. The Series 104.3 by-laws was read by Mr. Killen stating proper procedure that would have to be followed.

Discussion ensued among board members concerning this matter. It was not appropriate to vote on this matter as by-laws could not be amended at this meeting, however the Governance committee was asked to review this proposal for best practices and guidelines.

Re-election of At-large Board Members

Mr. Killen reviewed proper procedure for election of at-large Board members.

Mr. Craig Killen noted that new Board members will be seated at the Annual Meeting in June.

Mrs. Sherry McCart will be replaced with Mr. Michael Satterfield as the newly elected Elementary parent representative.

Dr. Robyn McFerren would like to be considered as an at-large member at the June meeting.

Mr. Kevin Stewart requests to step down after 4 years of service to the Board of Directors. Mr. Killen accepted his request and thanked him for his service.

Mr. Craig Killen and Mrs. Cindy Burnett both submit for re-election as at-large members.

Mr. Kevin Stewart made the motion to re-elect Mrs. Cindy Burnett as an at-large member to the Board of Directors. Mrs. Sherry McCart made a second to the motion. 10 votes were in favor and 1 vote opposed. Motion was adopted with a majority vote.

Mrs. Cathy Broome made the motion to re-elect Mr. Craig Killen as an at-large member to the Board of Directors. Mr. Ronn Baker made a second to the motion. 9 votes were in favor and 2 votes opposed. Motion was adopted with a majority vote.

Governance

Mr. Michael Shumate has joined the Governance committee according to Mrs. Cindy Burnett.

Mrs. Cindy Burnett reported that the attorney has reviewed the current by-laws and some re-wording may be necessary.

The Governance committee is currently evaluating nominating procedures at other charter schools for best practices. They will also review state guidelines and obtain advice from our attorney.

The meeting adjourned at 8:24pm.

Next meeting is scheduled for:

Date: June 16, 2015 Time: 7:00PM Location: Elementary School Auditorium

Prepared by:

Cathy Broome

Signed & Approved by:

Board Member:

_____ Date: _____

Board Member:

_____ Date: _____