

**Piedmont Community Charter School**  
**A challenge Foundation Academy**  
**Board of Directors Meeting Minutes**

Date: March 17th, 2020

Location: Elementary Campus Auditorium

Time: 7:00pm

Board members present: Michael Satterfield, Jeff Pruett, Alex Poole, Mark Stephens, Scott McRainey, Jennifer Barker, Charlene Crawford, Mark Franklin and Laura Baird. A quorum was present.

Others: Jennifer Purdee, Claire Wilson, Ernie Bridges, Holly White, Ty Harmon, Pam Huffstetler.

Agenda:

1. Call to order at 7:00pm by Board President, Michael Satterfield. Reading of Mission Statement by M. Satterfield.
2. Moment of Silence.
3. Public comments
  - a. None.

Motion was made at this point to move item 6f up to this spot by M. Stephens, seconded by J. Pruett, unanimously approved. Ty Harmon proceeded with a High School update presentation.

4. Awards & Recognition – Jennifer Purdee
  - a. J. Purdee recognized many across Academics, Character and Community.
5. Approval of Previous Minutes
  - a. Board Meeting on February 18th, 2020. Motion made to approve by J. Barker, seconded by M. Stephens and unanimously approved.
6. Reports
  - a. Treasurer/Finance Committee – M. Stephens
    - i. Reviewed the budget report for the period February 1, 2020 to February 29th, 2020.
    - ii. Reviewed the surplus and Cash Report as of February 29th, 2020.
    - iii. Reviewed the Educational Revenue Bonds, Series 2019 Summary report for month ending February 29th, 2020.
    - iv. Reviewed amendment to the current 401k plan. Motion made to approve by M. Franklin, seconded by J. Barker and unanimously approved.
  - b. Head of School Report – Jennifer Purdee
    - i. Reviewed the enrollment report.
    - ii. Reviewed the withdrawal report.
    - iii. . White, P. Huffstetler and E. bridges along with J. Purdee reviewed and answered questions related to the state-wide closure of schools due to Covid-

19 and how PCCS students will continue their educations remotely during this closure.

- c. J. Purdee shared that there were 1,475 applications for the 2020/2021 school year as of 3/17/20.
  - d. Enrichment Committee Report – M. Franklin
    - i. March meeting was postponed.
  - e. Athletics Committee Report - C. Crawford/J. Barker
    - i. Next meeting scheduled for April.
  - f. Team CFA Report
    - i. No report.
  - g. Facilities Committee Report
    - i. Previously covered.
  - h. Governance Committee Report - J. Pruett
    - a. Carried out the 1<sup>st</sup> read through of changes to the PCCS bylaws.
  - i. Safety Committee Report
    - i. No report.
7. Next Board Meeting is April 21st, 2020 at 7pm in the Elementary Campus Auditorium.

Meeting adjourned at 8:56 pm.

\*The livestream producer app crashed at some point during this meeting and the technician was not able to get it working during the meeting time.