

Piedmont Community Charter School
A challenge Foundation Academy
Board of Directors Meeting Minutes

Date: March 19th, 2019

Location: Elementary Campus Auditorium

Time: 7:00pm

Board members present: Michael Satterfield, Jeff Pruett, Alex Poole, Mark Stephens, Matthew Hanks, Jennifer Barker, Charlene Crawford, Mark Franklin and Jennifer Wyatt. A quorum was present.

Others: Jennifer Purdee, Holly White

Agenda:

1. Call to order at 7:00pm by Board President, Michael Satterfield. Reading of Mission Statement by Jennifer Wyatt.
2. Moment of Silence
3. Public comments
 - a. None.
4. Awards & Recognition – Jennifer Purdee
 - a. Community: Piedmont’s Elementary campus won the Clean School Contest and the Beautification Grant to improve the grounds. Picnic tables will be purchased with the money.
 - b. Academics: Lillian Rohm won the Noon Optimist Essay contest. She will move on to the district level where there is an opportunity to win scholarship money. Marielle Gorch was named co-champion of the Gaston County Spelling Bee and will compete in the Scripps National Spelling Bee in Washington, DC in May.
 - c. Character: Dalton Snipes was accepted to the North Carolina General Assembly House Page Program. He will be a House Page in Raleigh.
5. Approval of Previous Minutes
 - a. Board meeting February 19th, 2019. Motion made to approve by Charlene Crawford, seconded by Jennifer Barker and unanimously approved.
6. Reports
 - a. Treasurer/Finance Committee – Mark Stephens
 - i. Reviewed the budget changes for February 2019. A motion was made to approve these changes as presented by Mark Franklin, seconded by Jeff Pruett and was unanimously approved.
 - ii. Reviewed the budget report for the period July 1, 2018 to February 28th, 2019 and the Surplus and Cash Report as of January 31st, 2019.
 - iii. Reviewed the contracts for Potter & Co. related to financial auditing in 2020. A motion was made to approve the financial audit contract with Potter &

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Co. as presented by Charlene Crawford, seconded by Jennifer Barker and unanimously approved. A motion was made to approve the 401k audit contract with Potter & Co. as presented by Charlene Crawford, seconded by Jennifer Barker and unanimously approved.

- b. Head of School Report – Jennifer Purdee
 - i. Reviewed the enrollment report and withdrawal report.
- c. Enrichment Committee Report – Mark Franklin
 - i. Review of I-Ready as new diagnostic testing system to replace MAP. Ms. White presented the new system and a discussion took place. No board action required.
- d. Athletics Committee Report
 - i. No report.
- e. Team CFA Report – Mark Franklin
 - i. No report.
- f. Facilities Committee Report – Michael Satterfield
 - i. Mr. Satterfield made general comments related to the new High School building project next steps and the canopy project at the secondary campus.
- g. Governance Committee Report – Jeff Pruett
 - i. No report.
- h. Safety Committee Report – N/A
 - i. No report
- i. Staff Representative remarks
 - 1. No Staff Remarks

7. Next Board Meeting is April 16th, 2019 at 7pm in the Elementary Campus Auditorium.

Meeting adjourned at 7:48 pm.

Secretary - *DH Boole* 4/16/19

Witness - *[Signature]* 4-16-19