

Piedmont Community Charter School
A Challenge Foundation Academy
March 15, 2016 Meeting Minutes

Date: March 15, 2016
Board Present: Mark Franklin, Ellen Harris, Michael Satterfield, Cindy Burnett, Ronn Baker, Robyn McFerren, Cathy Broome, Melissa Williams, Jeff Waldrop (via phone), Gary Webster, Craig Killen, Jeff Pruett
Board Absent
Others Present: Jennifer Purdee
Others Absent:
Proceedings: Meeting called to order at 7:05 PM.
Next Meeting: April 19, 2016 @ 7:00 PM Secondary Campus

The Board of Directors meeting of Piedmont Community Charter School was held on March 15, 2016, in the auditorium at the Elementary Campus with the President in the chair and Secretary present at this meeting. Mrs. Cindy Burnett, Vice-President, began the meeting until Mr. Craig Killen arrived at 7:16 PM.

Agenda

No changes to the agenda.

Awards & Recognitions

Jennifer Purdee recognized the basketball coaches and teams. The boys basketball team and their coaches were congratulated and recognized for winning the conference championship. The girls basketball team and their coaches were also recognized for winning the conference championship.

United Way representatives were present to handout certificates to those students participating in the “Christmas Wishes” program. These students delivered gifts to needy families on Christmas eve.

Minutes

Need to approve the minutes from the February board meeting as well as the called meeting that was held in February.

Mrs. Cindy Burnett made the motion to approve the February minutes and dispense with the reading. Dr. Robyn McFerren made a second to the motion. Motion was adopted unanimously without further discussion.

Mr. Ronn Baker noted a change that needs to be made to the minutes from the February 23rd called meeting. Need to add a statement that the funds were moved from the fund balance for the security camera project.

Mr. Jeff Pruett made a motion to approve the February 23rd called meeting minutes and dispense with the reading, noting the addition “from the fund balance” as discussed. Mr. Ronn Baker made a second to the motion. Motion was adopted unanimously without further discussion. The secretary will make the necessary correction to the minutes.

Public Comments

No public comments at this meeting.

Head of School Report

Mrs. Jennifer Purdee presented the Head of School report.

Enrollment Report: Current enrollment is 1201 students and 5 withdrawals since the last board meeting. Applications for the lottery for the next school year are being accepted through March 24th.

Personnel Report: Items were presented by Mrs. Purdee that require Board approval.

Paula Dean has been hired as school nurse for the elementary campus. Mrs. Jeanne Thompson will be moving to the secondary campus. Mrs. Sheila Clippard has been hired as Interim Secondary Assistant Director.

Mr. Ronn Baker made the motion to approve the personnel report as presented by Mrs. Purdee. Mr. Gary Webster made a second to the motion. Motion was adopted unanimously without further discussion.

Treasurer's Report

Mr. Ronn Baker presented the Treasurer's Report.

True Remaining Fund Balance is \$3,666,248. Anticipated position as of June 30, 2016 is \$1.9 million dollars.

The Finance Committee met in March. There was a systematic evaluation of all vendors including service and costs. There is a recommendation to change bookkeeping services from Acadia to Elliot Davis. There will be no change in pricing, but will need to seek out a new company for auditing since Elliott Davis is currently responsible for audits at the school.

Mr. Gary Webster made the motion to change bookkeeping services to Elliot Davis as recommended by the Finance Committee. Mrs. Cindy Burnett made a second to the motion. Motion was adopted unanimously without further discussion.

Mr. Ronn Baker made a recommendation to move \$10,000 from Line 15 to Line 11 to cover repair of the auditorium lights at \$1375.00 and to replace air conditioner in Patriot Pad at \$7950.00.

Dr. Robyn McFerren made the motion to approve moving \$10,000 from Line 15 to Line 11 to cover repairs for lights in auditorium and air conditioner at Patriot's Pad. Mrs. Cathy Broome made a second to the motion. Motion was adopted unanimously without further discussion.

Finance Committee is reviewing the budget for next year based on an enrollment of 1249 students. Will have a net surplus of \$34,000. Forecasting a 2% increase in state revenue and a 1% decrease for EC students.

Next Finance Committee meeting will be on April 4th.

Team CFA

No report was given.

High School Subcommittee

Mr. Jeff Waldrop reported on the development of a draft for the Activity Bus Policy. This was done with the assistance of an attorney. Board members are asked to review this policy and present it for a vote at the April meeting.

Exploring options for a fundraiser in April or May to assist with the purchases of buses for the school.

Governance

Mrs. Cindy Burnett gave a report for the Governance committee. Presented the Grievance and Appeals policy with the recommended changes in Section F. It now states 2 board members instead of 1 board member will be present for a hearing.

Mr. Michael Satterfield made the motion to approve the revised Grievance and Appeals Policy as presented. Mr. Ronn Baker made a second to the motion. Motion was adopted unanimously without further discussion.

Facilities Committee

Mr. Michael Satterfield gave a report for the Facilities committee.

\$3225.00 needed to perform test and balance tests at Secondary campus to determine problems with humidity.

Mr. Mark Franklin made a motion to move \$3225.00 from Line 3 to Line 11 to pay for test and balance at Secondary campus. Mrs. Cindy Burnett made a second to the motion. Motion was adopted unanimously without further discussion.

There is a need to change the conditional use permit at the Secondary campus in order to add more modular units. The cost will be \$250.00 plus \$6.00 per acre for the application to pursue rezoning. The deadline is March 21st.

Mrs. Cindy Burnett made the motion to approve up to \$325.00 and to submit the application for rezoning of the conditional use permit. Dr. Robyn McFerren made a second to the motion. Motion was adopted unanimously without further discussion.

Slab testing at the Elementary campus by Terracon is needed to help assess needed structural repairs, which will cost approximately \$4000.00.

Mr. Mark Franklin made the motion to move \$4000.00 from Line 3 to Line 11 to pay for slab testing at the Elementary campus by Terracon. Mr. Gary Webster made a second to the motion. Motion was adopted unanimously without further discussion.

Mr. Satterfield noted that wiring for the security cameras has begun at both campuses.

There is a need to restrict access to the main corridor at the Elementary campus for security purposes. Mr. Satterfield discussed the possibility of building a glass wall with wood trim and he showed some drawings for review.

Technology Committee

This report was tabled until next meeting.

The meeting adjourned at 8:45pm.

Next meeting is scheduled for:

Date: April 19, 2016 Time: 7:00PM Location: Auditorium of Elementary Campus

Prepared by:

Cathy Broome

Signed & Approved by:

Board Member:

_____ Date: _____

Board Member: