

**Piedmont Community Charter School**  
**A Challenge Foundation Academy**  
July 29, 2016 Board Retreat Meeting Minutes

*Date:* July 29, 2016  
*Board Present:* Mark Franklin, Ellen Harris, Michael Satterfield, Cindy Burnett, Gary Webster, Jeff Pruett, Robyn McFerren  
*Board Absent:* Craig Killen, Jeff Waldrep, Charlene Crawford, Michelle Williams  
*Others Present:* Jennifer Purdee, Holly White, Brenda Hensley  
*Others Absent:*  
*Proceedings:* Meeting called to order at 8:30 A.M.  
*Next Meeting:* August 16, 2016 @ 7:00 PM Primary Campus

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The Board of Directors Retreat and Training Meeting of Piedmont Community Charter School was held on July 29, 2016, in the gymnasium of the Secondary Campus with the President in the chair and Secretary-Elect present at this meeting.

**Agenda**

No changes to the agenda.

**Awards & Recognitions**

No awards and recognitions.

**Minutes**

No minutes were presented

**Public Comments**

No public comments at this meeting.

**Retreat Report**

Mrs. Jennifer Purdee introduced Mr. Tom Miller of Leaders-Building-Leaders to direct the morning activities and discussions. He reviewed the Seven Roles of a Public Charter School, the Board of Directors' responsibilities, and led discussion that resulted in identifying the Board's primary goal: a concrete five-year-plan for PCCS.

Informal break for lunch

Mrs. Jennifer Purdee then introduced Mr. David Hostetler, J.D. of *Lex-is* School Law Services who presented:

-A sample Charter School Framework to identify the multiple Federal, State, and Local governmental

laws that affect Charter School by-laws, contracts, policies and practices.

-Self-Binding Law: Usually entered into voluntarily ex: contracts for services, articles, policies

-Board Member Fiduciary Duties: Care, Good Faith, and Loyalty

-Three Common Board Problems: Mismanagement/Micromanagement, Disinterestedness/Unpreparedness, and Legal "Oversights"/Rigidity

-Recommended Legal Practices:

- a. Retention of virtual records/e-mails
- b. Individual school e-mail addresses of each Board member
- c. If using personal e-mail accounts, segregate PCCS files and correspondence
- d. In a virtual Board discussion, if there is a quorum involved and any resulting decision, it must be treated as a public forum/meeting.
- e. Have a committee responsible to oversee legal compliance (Governance Committee)

The meeting adjourned at 2:51 P.M.

Next meeting is scheduled for:

Date: August 16, 2016 Time: 7:00PM Location: Auditorium of Elementary Campus

Prepared by:

Robyn McFerren, DVM, CVA

Signed & Approved by:

Board Member:

\_\_\_\_\_ Date: \_\_\_\_\_

Board Member:

\_\_\_\_\_ Date: \_\_\_\_\_