

Piedmont Community Charter School
A Challenge Foundation Academy
January 19, 2016 Meeting Minutes

Date: January 19, 2016
Board Present: Mark Franklin, Gary Webster, Ellen Harris, Michael Satterfield, Cindy Burnett, Ronn Baker, Robyn McFerren, Jeff Pruett, Craig Killen, Cathy Broome, Melissa Williams
Board Absent Jeff Waldrop
Others Present: Jennifer Purdee
Others Absent:
Proceedings: Meeting called to order at 7:01 PM.
Next Meeting: February 16, 2016 @ 7:00 PM Secondary Campus

The Board of Directors meeting of Piedmont Community Charter School was held on January 19, 2016, in the auditorium at the Elementary Campus with the President in the chair and Secretary present at this meeting.

Agenda

No changes to the agenda.

Awards & Recognitions

None reported at this meeting.

Minutes

Mrs. Cindy Burnett made the motion to approve the December minutes and dispense with the reading. Mr. Ronn Baker made the second to the motion. Motion was adopted unanimously without further discussion.

Public Comments

No public comments at this meeting.

Head of School Report

Mrs. Jennifer Purdee presented the Head of School report.

Enrollment Report: Current enrollment is 1214 students as of January 8th. List of withdrawals was also presented. Mrs. Purdee reported that 82 families attended the recent parent meeting. Have received 91 student applications for grades K – 10.

Personnel Report: Items were presented by Mrs. Purdee that require Board approval.

Claudia Blackwood has been hired as PT EC teacher and she is trained in autism, Gary McManus hired as ISS Coordinator for Secondary Campus, and Nicole Hertz hired as PT Teacher Assistant. Personnel changes include Sheila Brown moving from PT Teacher Assistant to Power School Data Manager K – 5 Registrar and David Benfield from ISS Coordinator to Power School LEA Coordinator/Registrar. Mr. Ronn Baker made the motion to approve the personnel report as presented by Mrs. Purdee. Mr.

Jeff Pruett made a second to the motion. Motion was adopted unanimously without further discussion.

Update of Courses: Mrs. Purdee presented a handout with an update of AP courses, NCVPS and CCP classes.

Enrollment Advertising for 2016/2017: Mrs. Purdee discussed the advertising plan for the upcoming school year and presented an outline with details. Currently have a \$10,000 budget to cover this expense.

Treasurer's Report

Mr. Ronn Baker presented the Treasurer's Report.

True Remaining Fund Balance is \$3,66,243. Anticipated position as of June 30, 2016 is \$3,933,711.

Mr. Baker reported that the accounts payable and receivable were reviewed at the last financial committee meeting.

The portfolio was put into place on January 7th with \$2 million dollars as previously discussed and approved.

Team CFA

Team CFA conference will be held in Nashville, Tennessee on June 22 – 25, 2016.

High School Subcommittee

The High School Subcommittee met last month. Mr. Jeff Waldrop was absent from this board meeting so no reports or updates were given.

Governance

No report was given.

Facilities Committee

Mr. Michael Satterfield presented very detailed project lists for review by the board members. The total cost for repairs as listed falls just under \$1 million dollars. The plan will be to divide the projects over the next 3 years.

Immediate attention is needed for security cameras and enhancements for both campuses. Need to obtain quotes for this project and will have a special meeting if approval is needed before next scheduled board meeting.

Repair of the sewer system is needed immediately at the Primary Campus. After discussion about this matter, Mr. Mark Franklin made the motion to approve immediate repair of the sewer at the Primary Campus not to exceed \$5000 dollars. Mrs. Robyn McFerren made a second to the motion. Motion was adopted unanimously without further discussion.

The HVAC system should be completed at the Primary Campus in approximately 2 weeks. Currently assessing for some structural issues at this campus. Mr. Satterfield will report back about the findings.

The meeting adjourned at 7:45pm.

Next meeting is scheduled for:

Date: February 16, 2016 Time: 7:00PM Location: Auditorium of Elementary Campus

Prepared by:

Cathy Broome

Signed & Approved by:

Board Member:

_____ Date: _____

Board Member: