

Governance Committee Meeting Minutes
November 7, 2016 – 9:00 A.M.
Secondary Campus

Meeting was called to order at 8:58 A.M.

In attendance: Cindy Burnett, Gary Webster (phone), Robyn McFerren, Claire Wilson (by phone for part of the meeting)

Addition/Changes to the agenda: None

Meeting began with reading through series 400 and discussing revisions. Under 402.6.4 it was recommended to change the \$5,000 to \$10,000 by Jennifer and Claire. Reasons why were discussed and Cindy will check with David to make sure it is in line with State procedures/policy.

402.6.8 Scratch ISIS. No longer used.

Field Trip Policy there was a type-O

402.8.4 "e" What and why? Seems superfluous. Committee decided to scratch.

402.8.2 Purchase Orders – should be one thing, contracts and leases are separate. Claire is e-mailing what the state has on this.

402.9 Machinery and equipment. (No boiler – don't have anymore)

Check with David about the last sentence. Do we need this?

Capitalization Policy – Auditor's have recommended we have one. Jennifer would like us to have David help us with this.

Since we have more revisions to take care of we are not ready to present to Board yet.

Health Ed Policy is still being worked on.

Employee contracts templates were read through and notes made to bring back to David.

Meeting adjourned at 10:12.

Next meeting scheduled for 11/14 at 7:30 A.M.