

**Piedmont Community Charter School  
A Challenge Foundation Academy  
Board of Directors Meeting Minutes**

**Date: February 20, 2017**

**Time: 7:00 pm**

**Location: Elementary Campus Auditorium**

Board Members Present: Michael Satterfield, Mark Franklin, Charlene Crawford, Mark Stephens, Matthew Hanks, Jeff Pruett, Alex Poole, Paula Swift, and Jennifer Wyatt

Others: Jennifer Purdee and Claire Wilson

Proceedings: The meeting was called to order at 7:00pm by Board President, Michael Satterfield.

Agenda:

- Mission statement read
- Moment of silence
- There were no public comments
- Awards & Recognition- Mr Noble brought out Students to cheer for the Basketball team as they left for the game. Piedmont's boys and girl's Varsity basketball teams play in the State Playoffs on Tuesday, February 20<sup>th</sup>. Piedmont had the top three contestants in the Optimist Essay Contest. The winner, Brianna Lariviere, will move on to the District level to compete for scholarship money. Grace Sider was 1<sup>st</sup> runner up. Zoe Bryant was 2<sup>nd</sup> runner up. Mayor Walker Reid was guest speaker for Piedmont's National Elentary Honor Society induction. The winner of Piedmont's Spelling Bee is 8<sup>th</sup> grader, Robert Gorch, from Pritchard's homeroom. The runner-up is 6<sup>th</sup> grader, Chisom Duru, Grom Blantons homeroom. Our winner will represent Piedmont in the Gason County Spelling Bee. Mrs Holly White has special guest, K-2 staff - Celebrating them for teaching our kids how to

read. 3<sup>rd</sup> grade EOG scores depend on these teachers.

- A motion to approve previous minutes from January meeting came from Mark Franklin and seconded by Mark Stephens. Unanimous approval.

#### Reports:

1. Treasurer/Finance Committee-presented by Mark Stephens. We have an operating balance of \$1,555,779.00, Special Funds balance of \$26,954.76, Investment balance of \$2,862,647.76 (at FMV), and with a petty cash balance of \$713.14. Totaling \$4,447,094.66. Anticipated Fund Balance: FY17 ending fund balance is \$4,226,362.63, Fund balance Appropriations- current year is **(\$148,113.60)**, Current year Budget Surplus is \$360,258.62, Expected FY18 Ending Fund Balance is \$4,438,507.65, Amount Held in PNC Investment Account **(\$2,863,647.76)**, Expected Fund Balance Available \$1,574,859. Budget is on target, only change is \$40,000, spent on earnest money. Mark explained that the finance committee has met with BB&T, Edwards Jones, Les Wilson & assoc., CG financial, and Raymond James. We are currently with PNC but they have come up with some things that we are not happy with. After meeting with everyone we recommend Les Wilson & Assoc. from Lincoln Financial. Ask for a motion to move the 401k from PNC to Les Wilson & Assoc. Question: M. Franklin, Is it less cost to school and teachers? Answer: Yes and each staff member can meet privately with them at the office near the school or they can come to the school- Motion to approve new 401k provider move from PNC to Lincoln Financial with Les Wilson & Associates by Mark Franklin and second by Jeff Pruett. Unanimous approval
2. Head of School Report- Jennifer Purdee. Enrollment is at 1293. 850 Application for the lottery. Most high school ever. Withdrawal report, 9 withdrawals. High demand for students that want to attend our school. Personnel report. Karen Spake, PT/Temporary Math Remediation Grade 3-5, Ann Rudisill, PT/Temporary Middle School Math Remediation, and Marlene Walls, PT/Temporary High School Remediation. Paula Swift explained the benefits of having them in the

classroom. A motion to except the personnel report came from Mark Stephens and second by Matthew Hanks. Unanimous approval  
Motion to approve the 2018-2019 school calendar came from Jeff Pruett and second by Charlene Crawford. Unanimous approval  
1<sup>st</sup> semester (1/2 year) End of course test scores: Math I 88.5%, Biology 63%, and English 2 94.4%

3. Enrichment Committee - Mark Franklin- Did not meet. Scheduling a meeting in March.
4. Athletics Committee - Jeff Pruett - no report
5. Team CFA- Mark Franklin - Pause on National Conference, not saying that there won't be any more but for right now there won't be a National Conference
6. Governance Committee - Jeff Pruett - Second read through of the revised by laws for the criminal background checks in 204.1.6 and series 100, section 101, article 3 where the number of board members go to 9 instead of 11 because of the CFA representation going from 2 to 1 which gives us an even number on the board. So we needed to go up or down to get an uneven number. State law requires that we match the state requirement. We don't vote on this tonight.
7. Facilities Committee- Michael Satterfield. Asked that we hear a motion to go into close session.

Motion to move to closed session to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (I) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease by Jeff Pruett and second by Alex Poole.  
Unanimously approved.

Closed session from 7:25pm - 8:05pm

Present in closed session: **Board Members** - Michael Satterfield, Mark

Franklin, Charlene Crawford, Mark Stephens, Matthew Hanks, Jeff Pruett, Alex Poole, Jennifer Wyatt, and Paula Swift. **Others** - Holly White, Jennifer Purdee, Claire Wilson, Ernie Bridges, and John Doster

Motion to leave closed session by Jeff Pruett and second by Mark Stephens.  
Unanimously approved

A motion that after a thorough planning process and an exclusive evaluation of multiple potential sites for a new High School, I move the Piedmont Community Charter School purchase the Robinwood Road site for a price of \$1,482,744 contingent upon the receipt of a clear environmental state. Second by Jeff Pruett. Discussion came from Michael Satterfield about the excitement around how hard we have worked to make this happen. Vote was unanimously approved.

Next Board Meeting:

Date: March 20, 2018 Time: 7:00pm Location: Elementary Campus

Meeting adjourned at 8:08pm

Minutes Submitted By:

Witness:

Charlene Crawford  
Board Secretary