

## Enrichment Committee

### Meeting Minutes

12/08/2016

The Piedmont Community Charter School, Enrichment Committee met on Thursday December 8, 2016 with the following in attendance: Brad Putnam, Betty Cauble, Paula Swift, Charlene Crawford, Jeff Waldrep, Melissa Williams, Jennifer Purdee, Jennifer Wyatt and Mark Franklin.

The meeting was called to order and Mark Franklin shared the minutes from the November meeting. Charlene Crawford moved to approve the minutes and Melissa Williams seconded the motion. The motion was approved.

The committee continued the discussion of our three primary areas of focus:

- Academics
- Faculty/Staff Satisfaction
- Parent/Student Satisfaction

The discussion of faculty/staff satisfaction was continued from the November meeting. A goal was set to perform a faculty survey in April of 2017. The committee will be working to develop the questions for the survey and also verify the best resource to use to facilitate the survey.

The current employee retirement plan (401K) was discussed and research will begin to determine how the plan can be enhanced or modified to more closely mirror the State Employees retirement plan. We will be scheduling a future meeting designated to this topic and have a financial planner consult with the committee to explore options for the retirement plan.

The committee discussed facilities/technology needs and is going to focus on the science lab project as a priority for the short term. Discussions on how to raise funds for this project included PTO fund raisers, corporate sponsors, individual donors and funds approved by the Board. Our goal is to secure the funds, approximately \$70,000, for this project and have the project completed by the start of the 2017 school year.

The committee discussed professional development opportunities for faculty and staff. Ms. Purdee is satisfied with the current budget for professional development and is utilizing the funds to the fullest. PCCS is providing professional development that is growing the faculty's individual instructional skills as well as addressing general instructional areas that have been

identified for improvement. Team CFA is altering the focus of the national conference in 2017 to be totally faculty professional development centered. The anticipation is that over 200 teachers will be in attendance at the national conference in 2017. Ms. Purdee will provide a summary of professional development activities for the first six months of the 2016/2017 school year to the Board during the January 2017 meeting. Ms. Purdee will continue to provide bi-yearly updates to the Board on professional development activities.

The next meeting of the Enrichment Committee is scheduled for January 12, 2016, 6:30 pm at the secondary campus.