

Piedmont Community Charter School
A Challenge Foundation Academy
December 16, 2014 Meeting Minutes

Date: December 16, 2014
Board Present: Cathy Broome, Jack Rowe, Michael Shumate (via phone), Sherry McCart, Craig Killen, Cindy Burnett, Ronn Baker, Melissa Williams, Kevin Stewart, Jeff Waldrep, Cindy Odom, Tereasa Osborne
Board Absent:
Others Present: Jennifer Purdee, Gary Webster (future TeamCFA rep), Jim Broome (ex-officio past president)
Others Absent:
Proceedings: Meeting called to order at 7:08 PM.
Next Meeting: January 20, 2015 @ 7:00 PM Main Campus Auditorium

The Board of Directors meeting of Piedmont Community Charter School was held on December 16, 2014, in the auditorium at the Elementary Campus with the President in the chair and Secretary being present.

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Agenda

Mrs. Cindy Burnett made the request to address the Board and was given permission to speak. She emotionally stated her desire to serve on the PCCS Board of Directors if the Board members continue to have confidence in her moving forward. Several Board members expressed confidence in her to stay and continue serving.

Mrs. Cindy Odom requested to table the dress code discussion for the meeting tonight.

Awards & Recognitions

Mrs. Cindy Odom recognized some recent accomplishments within the school including:

Senior projects started on December 4th

Drama department won 5 awards at a recent state festival

A senior received a scholarship for playwright and acting

Discussed various colleges students had already been granted admission

Minutes

Mr. Craig Killen noted that speakers from the public were given 3 minutes to speak as opposed to 2 minutes as stated in the minutes. Mr. Michael Shumate made the motion to approve the November minutes with the stated correction and dispense with the reading. Mr. Ronn Baker made a second to the motion. Motion was adopted unanimously without further discussion. Cathy Broome will make the necessary correction to the minutes as stated.

Public Comments

One speaker was on the agenda to address the Board concerning recent high school matters. There was no interaction with the Board, only public comment.

Head of School Report

Mrs. Jennifer Purdee presented the Head of School report

Enrollment Report: Total of 1204 students currently. The school will be funded by the state for 1230 students.

Personnel Report: Work is being done currently to verify years of experience for teachers to provide a bonus.

Spanish teacher, Geoff Harte is absent due to recent back surgery. Mrs. Purdee requests the approval of Catherine Whitley as interim teacher. Mr. Michael Shumate made the motion to approve Catherine Whitley as interim Spanish teacher. Mr. Kevin Stewart made a second to the motion. Motion was adopted unanimously without further discussion.

Virtual Public School predicted to cost \$15,239.00. This will be refunded if students are enrolled in virtual classes.

Treasurer's Report

Mr. Ronn Baker presented the Treasurer's Report. Anticipated balance at the end of the year is \$3.6 million dollars.

Need approval to move line 11 (Building Repairs/Awning) to Fund Balance. The awnings will not be placed due to high cost. Suggestion was made to contact other vendors for more quotes.

Mrs. Cathy Broome made the motion to move line 11 (Building Repairs) to the Fund Balance. Mr. Michael Shumate made a second to the motion. Motion was adopted unanimously without further discussion.

Mr. Baker updating budget to reflect Brian Boone's contract approved at September 30th meeting. Mr. Boone's contract will officially end January 30, 2015.

Mr. Baker presented options for the Capital Campaign account and Board members discussed this option at length. Mrs. Cindy Burnett made the motion to create a Capital Campaign fund. Mrs. Melissa Williams made a second to the motion. The motion was adopted with a majority vote. There was one "no" to the vote.

HVAC Patriot Pad and boiler at primary campus: Boiler required minor repair and is working properly. HVAC repairs will begin in a couple weeks.

Mr. Baker suggested looking into enhancing PCCS payment process via PNC's wire transfer, creating a vendor matrix, evaluating the vendor management policy, updating the AR and AP policies and development of an investment policy.

Staff Representative

No report given at this meeting.

Parent Representatives

No report given at this meeting.

Team CFA

The Board dinner in Charlotte will be on March 6th according to Mr. Jack Rowe.

President

No report was given at this meeting.

High School Subcommittee Update

Mr. Jeff Waldrep gave the High School Subcommittee report.

The committee is trying to communicate that the school is here and establish rumor control via an email address. The Facebook page has been renamed. Formulating ideas to promote the school, strengths of the school and assessing the costs.

High school performance and operation issues will be evaluated by Jack Rowe and Audie McGinnis.

The committee is requesting to look closely at the school financials, promote public relations for the school and will table the facilities at this time.

Next committee meeting is January 6, 2015

Governance

No report was given at this meeting.

The meeting adjourned at 8:25pm.

Next meeting is scheduled for:

Date: January 20, 2015 Time: 7:58 PM Location: Elementary School Auditorium

Prepared by:

Cathy Broome

Signed & Approved by:

Board Member:

_____ Date: _____

Board Member:

_____ Date: _____