

**Piedmont Community Charter School**  
**A challenge Foundation Academy**  
**Board of Directors Meeting Minutes**

Date: December 18th, 2018

Location: Elementary Campus Auditorium

Time: 7:00pm

Board members present: Michael Satterfield, Alex Poole, Mark Stephens, Jennifer Barker, Jeff Waldrep, Charlene Crawford, Mark Franklin and David Benfield

Others: Jennifer Purdee, Holly White

Agenda:

1. Call to order at 7:00pm by Board President, Michael Satterfield. Reading of Mission Statement by Mr. Satterfield
2. Moment of Silence
3. No public comments
4. Awards & Recognition - Jennifer Purdee
  - a. Discussion of the Awards and Recognition Communication Sheet
    - i. Athletics/Character - Jaylen Prioleau scored his 1,000 career point in Men's Basketball. He is a scholar-athlete who was recently covered in an article in the Gaston Gazette.
    - ii. Academics - Patriot Pride rewards recognized 235 high school Patriots in November.
    - iii. Community - Piedmont Patriot Historians are sponsoring the 2018 Toys for Tots fundraiser. Middle School Student Council held their 2<sup>nd</sup> Annual Warming Hearth project to collect hats and gloves for the Salvation Army. Elementary campus had a successful food drive in November.
5. Approval of Previous Minutes
  - a. Board meeting November 20th, 2018. Motion made to approve by Charlene Crawford, seconded by Mark Franklin and unanimously approved.
6. Reports
  - a. Treasurer/Finance Committee - Mark Stephens
    - i. Review of the budget report for the period July 1, 2018 to November 30, 2018 and the Surplus and Cash Report as of October 31<sup>st</sup>, 2018.

- ii. Budget changes were also reviewed. Draft 8 of the budget for 2018-19. Motion to approve the budget changes made by Mark Franklin and seconded by Charlene Crawford. Unanimously approved.

b. Head of School Report - Jennifer Purdee

- i. Reviewed the enrollment report, withdrawal report and personnel report. Ms. Purdee informed the board of the Nepotism clause in the bylaws (section 204.1.7) as one of the temporary hires is related to a current employee in a supervisory role. This new hire will not report to the current employee they are related to. Motion to approve the personnel report made by Jennifer Barker, seconded by Charlene Crawford, unanimously approved.

c. Enrichment Committee Report - Mark Franklin

- i. No report.

d. Athletics Committee Report

- i. No report.

e. Team CFA Report - Mark Franklin

- i. No report.

f. Facilities Committee Report - Michael Satterfield

- i. Mr. Satterfield made general comments related to the new High School building and the progress associated with that project. The meeting with Moody's has taken place as well as two public hearings.

g. Governance Committee Report

- i. No report.

h. Safety Committee Report - Jeff Waldrep, Jennifer Purdee

- i. Ms. Purdee - Jenny Thompson and the Nurse on Primary Campus will be receiving ALICE training.

i. Staff Representative remarks

- 1. No Staff Remarks

7. Next Board Meeting is January 15th, 2019 at 7pm in the Elementary Campus Auditorium.

Meeting adjourned at 7:26 pm.