

Piedmont Community Charter School

Board of Directors Meeting Minutes

Date: July 14th, 2020

Location: High School Auditorium and Remote

Time: 7:00pm

Board members present: Michael Satterfield, Jeff Pruett, Alex Poole, Mark Stephens, Scott McRainey, Jennifer Barker, Charlene Crawford, Lisa Largent, Wendi Greemon, Colton Ballard and Laura Baird. A quorum was present.

Others: Jennifer Killen, Claire Wilson, Ernie Bridges, Holly White, Sheila Richards, Casey Reese and Michael Stocks.

Agenda:

1. Call to order at 7:03pm by Board President, Michael Satterfield. Reading of Mission Statement by M. Satterfield.
2. Moment of Silence.
3. Public comments
 - a. None.

Motion was made at this point to move item 6b up to this spot by A. Poole, seconded by M. Stephens, unanimously approved. J. Killen proceeded in leading a discussion related to the Governor's school reopening announcement to use plan B or C. The administration will form a plan that will be presented at the next Board meeting, which will be a special meeting for this purpose on July 25th.

4. Awards & Recognition – Jennifer Killen
 - a. M. Satterfield was named a Paul Harris Fellow by Rotary International for his support of the community through leadership at PCCS.
5. Approval of Previous Minutes
 - a. Board Meeting on June 16th, 2020. Motion made to approve by J. Barker, seconded by J. Pruett and unanimously approved.
6. Reports
 - a. Treasurer/Finance Committee – M. Stephens
 - i. Reviewed the surplus and Cash Report as of June 30th, 2020.
 - ii. Reviewed the Educational Revenue Bonds, Series 2019 Summary report for month ending June 30th, 2020.
 - iii. Reviewed the budget report for the period June 1st, 2020 to June 30th, 2020.
 - iv. Reviewed the audit contract with Potter & Company for the 2020-2021 school year, J. Pruett moved to approve as presented, S. McRainey seconded, unanimously approved.



- v. Reviewed the SRO contract with Gaston County for the 2020-2021 school year, C. Crawford moved to approve as presented, A. Poole seconded, unanimously approved.
 - vi. Reviewed the services contract with BAYADA Home Health Care for the 2020-2021 school year, J. Barker moved to approve as presented, L. Largent seconded, unanimously approved.
 - vii. Reviewed the services contract with Thrive for the 2020-2021 school year, C. Crawford moved to approve as presented, J. Pruett seconded, unanimously approved.
 - viii. Reviewed form 990 (tax returns) for PCCS, L. Largent moved to approve as presented, C. Crawford seconded, unanimously approved.
- b. Head of School Report – Jennifer Killen
- i. Reviewed the Personnel report. Motion made to approve by M. Stephens, seconded by C. Crawford and unanimously approved.
 - ii. Reviewed the enrollment report for 2020-2021 as of 7/8/2020.
 - iii. Reviewed the attrition report for 2019-2020 school year. It was at 1.84%, compared to 6.03% in 2014-2015.
 - iv. Casey Reese presented the Remote Instruction Plan for board approval J. Barker moved to approve with a change to section 14b. – replace “N/A” with “PCCS does not offer an AIG program.” Seconded by C. Crawford, unanimously approved.
 - v. Reviewed the services contract with iLeadr, Inc. for the 2020-2021 school year, A. Poole moved to approve as presented, C. Crawford seconded, unanimously approved.
 - vi. At this point there was further discussion of the plan for returning to school in the Fall.
- c. Enrichment Committee Report – A. Poole
- i. No report.
- d. Athletics Committee Report - C. Crawford/J. Barker
- i. 2 buses were purchased.
- e. Facilities Committee Report – M. Satterfield
- i. High School construction update, discussion of allocation of remaining funds from Bonds.
- f. Safety Committee Report
- i. No report.
- b. Governance Committee Report - J. Pruett
- i. No report.

7. Board Training is July 25th from 9am to 1pm. A Special Board Meeting to discuss the return to school plan will follow.

Meeting adjourned at 10:09pm

Charles H. Crawford
Jeffery J. Pruett