

**Piedmont Community Charter School
Board of Directors Meeting
(Draft Minutes)**

Date: August 18, 2020

Location: High School Auditorium and Livestream

Time: 7:00 p.m.

Board Members present: Laura Baird (virtual), Colton Ballard, Jennifer Barker, Charlene Crawford, Wendi Greemon (virtual), Lisa Largent, Jeff Pruett, Mark Stephens. A quorum was present. **Others:** Ernie Bridges, Jennifer Killen, Sheila Richards, Holly White, Claire Wilson

Agenda:

1. Call to order at 7:07 p.m. by Board Vice President Jeff Pruett. Reading of PCCS Mission Statement by J. Pruett.
2. Moment of Silence
3. Public Comments: Board Members read email statements from the following parents:
 - C. Crawford read comments from Angie Seagle and Sean Adams;
 - J. Pruett read comments from Brittany Rose and Julie Petrie;
 - M. Stephens read comments from John Lamb and Amanda Lamb; and
 - J. Barker read comments from Traci Adams and Betsy Bankston
4. Awards and Recognition – J. Killen
Recognized the teachers for working hard to be ready for the new school year.
5. Approval of Previous Minutes
 - a. Board Meeting on July 14, 2020: Motion made by J. Barker, seconded by M. Stephens and unanimously approved.
 - b. Special Board Meeting on July 25, 2020: Motion by C. Crawford, seconded by L. Largent and unanimously approved.
6. Reports
 - a. Treasurer/Finance Committee – M. Stephens
 1. Reviewed the Budget Report for the period of July 1, 2020- July 31, 2020.
 2. Reviewed the Surplus & Cash Report as of July 31, 2020.
 3. Reviewed the Educational Revenue Bonds, Series 2019 Report for month ending July 31, 2020.
 4. Reviewed the 401K Audit Engagement Letter with Potter & Company dated August 10, 2020 for the 2020-2021 school year for a cost range of

\$12K-\$14K which is the same range as last year. J. Barker moved to approve, seconded by C. Crawford and unanimously approved.

b. Head of School Report – J. Killen

1. Reviewed the Enrollment Report- 1825 students as of 8-18-2020.
2. Reviewed the Summer Withdrawal Spreadsheet.
3. Reviewed the Personnel Report and announced 2 more job openings- Elementary School Nurse and Part-Time Middle School Band Teacher. Motion was made to approve the Personnel Report by C. Crawford, seconded by M. Stephens and unanimously approved.
4. Announced the first day of school is August 24, 2020. Each Director has submitted their Day 1 plan.

c. Enrichment Committee Report – L. Largent

No report.

d. Athletics Committee Report – C. Crawford/J. Barker

1. The Committee met on August 10, 2020. The Committee discussed the need for a 60x90 building for outdoor equipment storage, weight room/classroom. After the Committee meeting, Board President Michael Satterfield researched potential plans for a 30x60 building. The Committee also discussed the possibilities for the 2020-2021 school year in terms of what athletic programs will be offered- waiting on a decision from the High School Athletic Association. E. Bridges shared with the Committee the purchase of 3 buses. He was able to save money on the buses and signage projects.
2. C. Crawford and J. Barker emphasized the need for the extra building for outdoor equipment and a weight room/classroom.

e. Facilities Committee Report – No Report

f. Safety Committee Report - No Report

g. Governance Committee Report – J. Pruett

3 Staff Board Representatives are needed to serve on the Board of Directors to represent all three campuses. L. Baird will serve for Middle School, C. Ballard will serve for High School and one is needed for Elementary. J. Killen will meet with H. White to coordinate an election by the September Board Meeting.

7. Next Board Meeting is September 15, 2020.

Meeting adjourned at 7:53 p.m.

Secretary: D. Doyle

Date: 9/15/20

witness: L. Largent

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