

**Piedmont Community Charter School  
A Challenge Foundation Academy  
Board of Directors Meeting Minutes**

**Date: August 20, 2019**

**Location: PCCS Elementary Campus Auditorium**

**Time: 7:00 pm**

**Board members present: Michael Satterfield, Charlene Crawford, Mark Franklin, Scott McRainey, Laura Baird, Jennifer Baker, and David Benfield. A quorum was present.**

**Others: Jennifer Purdee and Claire Wilson**

**Agenda:**

1. Call to order at 7:01pm by Board President, Michael Satterfield. Reading of the Mission Statement by Michael Satterfield. A motion to move Item 6F to complete after the Moment of silence by M. Satterfield. Second by J. Baker. Approved unanimously.
2. Moment of Silence.
  - a) 6F here - Facilities Committee  
Presentation by Ty Harmon on the progress of the New High School Construction.
3. No Public comment
4. Awards and Recognition - Jennifer Purdee - None
5. Approval of Previous Minutes - Motion to approve meeting minutes from July 25, 2019 by C. Crawford and second by J Baker. Approved unanimously.
6. Reports
  - a. Treasury/Finance Committee - C. Wilson
    - i. Reviewed Budget report for the period July 1, 2019 to July 31, 2019
    - ii. Review Surplus and Cash Report as of July 31, 2019.
    - iii. Reviewed the Educational Revenue Bonds, Series 2019
    - iv. Committee is evaluating investment account with PNC
  - b. Head of School Report -m Jennifer Purdee
    - i. Reviewed Enrollment report
    - ii. Reviewed Summer withdrawal report
    - iii. Reviewed Personnel report - Motion by J. Baker to approve report with correction of typo on contract dates for Ms Riley and Ms Mashaw, also noting that Ms Mashaw's license is in process. Second by C. Crawford. Approved Unanimously.
  - c. Enrichment Committee - No report

- d. Athletic Committee - No report
- e. Team CFA Report - No report
- f. Facilities Committee Report - See 2a
- g. Safety Committee - M Satterfield - Will address in the fall.
- h. Governance Committee - No report

7. Next Board meeting is September 17, 2019 at 7:00pm in the Elementary Campus Auditorium.

Adjourned at 7:41pm

Secretary    D. B. Bone    Date:    9/17/19   

Witness    [Signature]    Date:    9-17-19