

Piedmont Community Charter School
A Challenge Foundation Academy
August 18, 2015 Meeting Minutes

Date: August 18, 2015
Board Present: Cathy Broome, Mark Franklin, Gary Webster, Ellen Harris, Michael Satterfield, Craig Killen, Cindy Burnett, Melissa Williams, Ronn Baker (via phone), Melissa Williams (via phone)
Board Absent: Jeff Waldrep
Others Present: Jennifer Purdee
Others Absent:
Proceedings: Meeting called to order at 7:04 PM.
Next Meeting: September 20, 2015 @ 7:00 PM Main Campus Auditorium

The Board of Directors meeting of Piedmont Community Charter School was held on August 18, 2015, in the auditorium at the Elementary Campus with the President in the chair and Secretary being present. It should be noted that Cindy Burnett, Vice-President, opened the meeting initially. Craig Killen arrived at 7:20 and presided over the remainder of the meeting.

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Agenda

No changes to the agenda.

Awards & Recognitions

None reported at this meeting.

Minutes

Mr. Michael Satterfield made the motion to approve the June minutes and dispense with the reading. This included the minutes for the June Board meeting and the minutes for the two called meetings held in June. Mr. Gary Webster made the second to the motion. Motion was adopted unanimously without further discussion.

No July board meeting was held.

Public Comments

A fifteen minute time slot was allotted for the public to speak to the Board.

A spokesperson for Ross and Witmer addressed the Board briefly concerning the HVAC and boiler systems.

Head of School Report

Mrs. Jennifer Purdee presented the Head of School report.

Enrollment Report: Goal of 1265 students for the upcoming school year. 1293 are currently enrolled. The high school waiting list has been exhausted. A list of withdrawals and summer attrition information was given to board members. 67 students withdrew this summer as compared to 117 last summer.

Personnel Report: Mrs. Purdee presented the personnel changes for board approval. Tiffney Murphy from PT teacher to testing coordinator, Cassandra McQueen from PT to FT teacher's assistant, Elle Painter as PT teacher's assistant 3rd grade, Courtney Shaw as PT teacher's assistant 1st grade, Beth Rhodes from FT custodian to PT teacher's assistant kindergarten, Lynn Crook from substitute to FT custodian, Kaitlin Holian as 3rd grade teacher, Laura Baird as 5th grade math/science teacher, Cindy Clemmer as PT high school Science teacher 1st semester, and Betsy Redmond as 4th grade math/science teacher.

Mrs. Cindy Burnett made the motion to approve the personnel contracts as presented by Jennifer Purdee. Mr. Michael Satterfield made a second to the motion. Motion was adopted unanimously without further discussion.

SRO Officer: Grant money received from the state for \$20,000 to hire an SRO officer for the MS/HS campus. Jennifer Purdee will be seeking an additional \$50,000 to pay an SRO officer through Gaston County. \$50,000 will be available in the budget since this amount was held to hire a math teacher for the high school. Mr. Baker will be teaching math at the high school and the French program will be eliminated due to lack of interest in this subject. Online classes will be available for those students seeking French II or III.

Mr. Mark Franklin made the motion to approve the position for an SRO officer at the MS/HS campus. Mr. Gary Webster made a second to the motion. Motion was adopted unanimously without further discussion.

YMCA Lease Agreement: YMCA is used for volleyball and basketball. Approval is needed for a 2 year contract that is the same as last year's contract.

Mr. Mark Franklin made the motion to approve the 2 year contract with the YMCA as presented by Jennifer Purdee. Mrs. Cathy Broome made a second to the motion. Motion was adopted unanimously without further discussion.

Attendance Policy Revision: Jennifer Purdee and Mr. Ernest Bridges, Secondary Director, requested an amendment to the attendance policy for grades 9 – 12. Requesting to change the policy to allow 10 absences, instead of 5, in each semester class for students in grades 9 – 12. This is consistent with Gaston County School policy according to Mr. Bridges. The appeals process would take place after 10 absences.

Mr. Gary Webster made the motion to amend the Attendance Policy to allow 10 absences in each semester class for students in grades 9 – 12. Mrs. Cindy Burnett made the second to the motion. Motion was adopted unanimously without further discussion.

Dress Code Revision for Secondary Campus: Mrs. Purdee and Mr. Bridges request a revision in the secondary dress code policy to change Item #2 under coats/jackets from a plain navy blue zipper hoodie to jackets, cardigans and pullovers. A request was also made to remove the last couple sentences in the dress code policy that apply to disciplinary action with failure to comply.

Mrs. Cindy Burnett made a motion to revise the dress code policy as requested by Mrs. Jennifer Purdee to amend the navy hoodie to jackets, cardigans, and pullovers; and to remove the sentences referring to disciplinary action in the dress code policy. Mrs. Cathy Broome made a second to the motion. Motion was adopted unanimously without further discussion.

Grading Scale Adjustment: State Board of Education approved a 10 point grading scale for high school students for fall of 2015. Mrs. Purdee requests implementing a 10 point grading scale in grades 1 – 12 because we are only allowed one grading system in Power Schools.

Mr. Michael Satterfield made a motion to implement the 10 point grading scale for grades 1 – 12 as requested by Jennifer Purdee. Mrs. Cindy Burnett made a second to the motion. Motion was adopted unanimously without further discussion.

Treasurer's Report

Mr. Ronn Baker presented the Treasurer's Report.

All figures are rounded to the nearest \$1000.00.

Revenue: \$264,000

Expenses: \$788,000

Deficit: \$524,000

Current Budget Surplus: \$29,000

The anticipated position as of 6/30/2015: \$3.67 million dollars

Mr. Baker noted that Preliminary results for 2014-2015 budget not final until audit is complete.

Mr. Baker introduced Mr. John Forgan from PNC. Mr. Forgan presented a detailed handout to the Board regarding PCCS financials and the relationship with PNC. There was time for questions and answers with Mr. Forgan.

Resolutions for Extensions of Credit and Incumbency Certificate: Mrs. Purdee requests the signing of a contract that will authorize the signers for PCCS and will set the credit card limit at \$100,000.

Mr. Ronn Baker made a motion to approve the contract for Resolutions for Extensions of Credit and Incumbency Certificate as presented. Mrs. Cindy Burnett made a second to the motion. Motion was adopted unanimously without further discussion.

HVAC Update: A representative from Gastonia Sheet Metal gave a very detailed presentation concerning the HVAC proposal. The project will take about 2 months and will cost approximately \$550,000. Gastonia Sheet Metal generally requests 15% to be paid up front. There was lengthy discussion concerning the cost and available money to pay other school expenses.

Mr. Michael Satterfield made the motion to approve the proposal from Gastonia Sheet Metal with funding to be determined at the next meeting. Mr. Gary Webster made a second to the motion. Motion was adopted without further discussion.

The Finance Committee will determine financing and funding options and present at the next board meeting.

Team CFA

No report was given.

Governance

Mrs. Cindy Burnett reported that the Governance Committee is working with the school attorney concerning the revision and updating of By-laws.

Mrs. Burnett stated that the Governance Committee recommends Mr. Jeff Pruitt and Dr. Robyn McFerren for board nomination to fill existing vacancies on the Board. Both candidates were present at the meeting.

Mrs. Cathy Broome made the motion to elect Dr. Robyn McFerren as a member at large to the PCCS Board of Directors. Mrs. Cindy Burnett made a second to the motion. Motion was adopted unanimously without further discussion. Dr. McFerren joined board members on the auditorium stage.

Mr. Michael Satterfield made the motion to elect Mr. Jeff Pruitt as a a member at large to the PCCS Board of Directors. Dr. Robyn McFerren made a second to the motion. Motion was adopted unanimously without further discussion. Mr. Jeff Pruitt joined board members on the auditorium stage.

Staff Representative Report

No report was given.

The meeting adjourned at 9:12pm.

Next meeting is scheduled for:

Date: September 20, 2015 Time: 7:00PM Location: Elementary School Auditorium

Prepared by:

Cathy Broome

Signed & Approved by:

Board Member:

_____ Date: _____

Board Member: