

**Piedmont Community Charter School**  
**A challenge Foundation Academy**  
**Board of Directors Meeting Minutes**

Date: April 16<sup>th</sup>, 2019

Location: Elementary Campus Auditorium

Time: 7:00pm

Board members present: Michael Satterfield, Alex Poole, Mark Stephens, Matthew Hanks, Charlene Crawford, David Benfield and Jennifer Wyatt. A quorum was present.

Others: Jennifer Purdee, Holly White, Claire Wilson, Ernie Bridges

Agenda:

1. Call to order at 7:00pm by Board President, Michael Satterfield. Reading of Mission Statement by M. Satterfield. Schedule change to cover 6f on the agenda as the first report, motion made by C. Crawford to change schedule, M. Stephens seconded and motion passed unanimously.
2. Moment of Silence
3. Public comments
  - a. None.
4. Awards & Recognition – Jennifer Purdee
  - a. Academics – Isabel Walter was chosen to attend Governor’s school.
  - b. Character – Emily Bartlett was chosen as Charlotte Ballet’s Dance Student of the Year.
  - c. Community – The Elementary campus Fun Run was a huge success, raising over \$30,000.
5. Approval of Previous Minutes
  - a. Board meeting March 19th, 2019 and Special meeting April 5<sup>th</sup>, 2019. Motion made to approve both by C. Crawford, seconded by A. Poole and unanimously approved.
6. Reports
  - Item f – facilities committee was moved to this spot.
    - i. Ty Harmon gave a presentation on the High School project progress.
    - ii. Reviewed the GSM quote for repairing/replacing the HVAC ductsox in the secondary gym, a second quote was requested by M. Hanks, this will be done.
  - a. Treasurer/Finance Committee – Mark Stephens
    - i. No Budget Report changes, reviewed the report.
    - ii. Reviewed the budget report for the period July 1, 2018 to March 31st, 2019 and the Surplus and Cash Report as of March 31<sup>st</sup>, 2019.
    - iii. Reviewed updates to the investment strategy of the bond money.
  - b. Head of School Report – Jennifer Purdee
    - i. Reviewed the enrollment report and withdrawal report.
    - ii. Reviewed the 2018 Charter School Performance Framework report.
    - iii. D. Benfield gave a presentation on Lotterease.

- c. Enrichment Committee Report
  - i. No Report
- d. Athletics Committee Report
  - i. No report.
- e. Team CFA Report
  - i. No report.
- f. Facilities Committee Report – Michael Satterfield
  - i. Previously covered
- g. Governance Committee Report – C. Crawford
  - a. Reviewed the new secondary campus dress code – 1<sup>st</sup> read through.
  - b. Reviewed the Nepotism Policy. Motion made to approve with one grammatical error correction by A. Poole, an “of” will be changed to “or”. Seconded by M. Stephens, unanimously approved.
- h. Safety Committee Report – N/A
  - i. No report
- i. Staff Representative remarks
  - i. No Staff Remarks

Closed Session:

Motion to table until next month made by C. Crawford due to J. Pruetz’s absence, M. Stephens seconded, unanimously approved.

7. Next Board Meeting is May 21st, 2019 at 7pm in the Elementary Campus Auditorium.

Meeting adjourned at 8:18 pm.

Secretary A Poole Date 5/21/19

witness J Babs Date 5/21/19