

Piedmont Community Charter School
A Challenge Foundation Academy
April 28, 2015 Meeting Minutes

Date: April 28, 2015
Board Present: Cathy Broome, Jack Rowe, Michael Shumate, Sherry McCart, Craig Killen, Cindy Burnett, Ronn Baker, Melissa Williams, Jeff Waldrep, Kevin Stewart, Cindy Odom, Robyn McFerren
Board Absent
Others Present: Jennifer Purdee, Gary Webster (future TeamCFA rep)
Others Absent:
Proceedings: Meeting called to order at 6:34 PM.
Next Meeting: May 19, 2015 @ 7:00 PM Main Campus Auditorium

The Board of Directors meeting of Piedmont Community Charter School was held on April 28, 2015, in the auditorium at the Elementary Campus with the President in the chair and Secretary being present.

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Agenda

Public Comments will move to Item 8 for the Panel Discussion per Craig Killen. No general Public Comment is needed as listed for Item 4 on the agenda.

Awards & Recognitions

Mrs. Jennifer Purdee recognized the Robotics team for their hard work and performance at the recent robotics competition.

Minutes

Mrs. Sherry McCart made the motion to approve the March minutes and dispense with the reading. Dr. Robyn McFerren made the second to the motion. Motion was adopted unanimously without further discussion.

Public Comments

A panel discussion was held between board members and previously selected participants to discuss matters involving the high school. The board was addressed by 2 people and responded to the questions that were submitted to them during a one hour session. The discussion was focused on the past decision to consider closing the high school.

Head of School Report

Mrs. Jennifer Purdee presented the Head of School report.

Enrollment Report: 1186 students enrolled currently. 3 withdrawals were noted.

Lottery data with a comparison to last year was given. Results of the the lottery and the waiting list was submitted to board members. All siblings were admitted and all applicants for the high school were accepted for the upcoming school year.

Goal of 1265 students for next year with a budget set for 1200 students

Personnel Report: John Bridges was hired as Interim EC teacher. Gary Palis has been contracted as the school psychologist. The previous school psychologist has retired. Mrs. Purdee requested board approval for new contracts.

Mr. Ronn Baker made the motion to accept the personnel contracts as submitted by Mrs. Purdee. Mr. Michael Shumate made a second to the motion. Motion was adopted unanimously without further discussion.

Title I Grant Application: Mrs. Purdee requests board approval to authorize Stephanie Shivers to file the Title I application.

Mrs. Sherry McCart made the motion to authorize Stephanie Shivers, our Title I coordinator, to be our representative to prepare and file the Title I grant application for Piedmont Community Charter School. Mrs. Cindy Burnett made the second to the motion. Motion was adopted unanimously without further discussion.

Apple Refresh Proposal: The last Apple payment has been made. Warranty has been extended until the end of June. Mrs. Purdee and Mr. Ronn Baker explained the need for a new 3 year lease approval with a cost of \$1,281,598.88. Mr. Baker noted that \$427,000 is paid yearly for Apple Refresh program. Mr. Kevin Stewart recommends moving forward with this program as the failure rate will increase with the old computers. Also, \$13,500 will be needed to order new devices to begin IT testing (8 computers).

Mr. Michael Shumate made the motion to accept the Apple Refresh Proposal as submitted. Mr. Kevin Stewart made a second to the motion. Motion was adopted unanimously without further discussion.

Phase II involves approval of \$13,500 to order new devices to test initially. This will consist of 8 computers total.

Mr. Michael Shumate made the motion to approve \$13,500 to order new devices for initial testing. Mr. Kevin Stewart made a second to the motion. Motion was adopted unanimously without further discussion.

Budget Items for Board Approval:

1. Allocation of funds to cover overages and expenses through the year end from the current year budget:

- * Increase Line 7 (workshops) with additional \$4,000

- * Increase Line 11 (facilities) Building repairs, maintenance with additional \$20,000 and Miscellaneous contracts with additional \$5,000

2. Move funds to allow purchase of Test Devices for Apple Refresh:

- * From Line 5 (Instructional Equipment) remove \$10,000

- * To Line 15 (Capital Purchases) add \$10,000

3. Allocate additional \$11,500 in Line 11 (Facilities) to implement security enhancements on the elementary campus

- * Add Sounders, one each in gym and 2nd grade modular

- * Convert keypad on Main Door and Ppad Door to Magnet Key Card entry

- * Add CCTV surveillance in Main Building: 2 cameras on bottom floor, 3 cameras on middle floor, 2 cameras on top floor, and 1 camera in Oakland Courtyard outside window classroom window

Mr. Michael Shumate made the motion to approve budget items submitted by Mrs. Purdee. Mrs. Melissa Williams made a second to the motion. Motion was adopted unanimously without further discussion.

Mrs. Purdee noted damages of \$20,000 from a recent break-in and will be covered by insurance.

Treasurer's Report

Mr. Ronn Baker presented the Treasurer's Report. \$3.7 million balance currently with a surplus of \$341,000.

HVAC: Quotes are in for architect and engineer. Estimating \$ 5-10,000 under \$50,000 budget from March meeting. Work may start this week after contracts are signed.

Proposed Budget for 2015-2016: Based on 1200 students and budget is very conservative. Some things may change based on final quotes on pending projects.

Other budget needs for approval were addressed during the managing directors report.

Staff Representative

No report given at this meeting.

Parent Representatives

No report given at this meeting.

Team CFA

No report was given at this meeting.

President

Mr. Craig Killen gave no report at this meeting.

Governance

Mr. Craig Killen made the motion for closed session at 8:44 P.M. to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee as stated in Article 33C, Section 143-318.11.(a)(6) of the North Carolina Statutes. Mr. Ronn Baker made the second to the motion. Motion was adopted unanimously without further discussion.

The general public was excused from the auditorium. All microphones and live video feeds were discontinued. Mrs. Cindy Odom was excused and did not attend the closed session meeting.

Open Session resumed at 9:44 P.M.

Mr. Michael Shumate made the motion to adopt the Head of School evaluation as presented by the Governance Committee. Mrs. Cathy Broome made a second to the motion. Motion was adopted unanimously without further discussion.

Mr. Michael Shumate made the motion to renew the contract for Mrs. Jennifer Purdee as Head of School for the 2015-2016 school year. Dr. Robyn McFerren made a second to the motion. Motion was adopted unanimously without further discussion.

High School Subcommittee Update

No report was given.

The meeting adjourned at 9:46pm.

Next meeting is scheduled for:

Date: May 19, 2015 Time: 7:00PM Location: Elementary School Auditorium

Prepared by:

Cathy Broome

Signed & Approved by:

Board Member:

_____ Date: _____

Board Member:

_____ Date: _____