

**Piedmont Community Charter School
A challenge Foundation Academy
Board of Directors Meeting Minutes.**

Date: May 15, 2018

Location: Elementary Campus Auditorium

Time: 7:00pm

Board Members present: Michael Satterfield, Charlene Crawford, Mark Stephens, Melissa Williams, Jeff Pruett, Alex Poole, Jennifer Wyatt, and Matthew Hanks on the phone:

Others: Jennifer Purdee, Ernie Bridges and Claire Wilson

Proceedings: Call to order at 7:00pm by Board President, Michael Satterfield. Mission statement was read by Alex Poole.

Agenda:

- Moment of Silence
- No public comments
- Awards and Recognition: **Academics** - Piedmont Patriot Historians won five awards at their annual Tar Heel Junior Historian Association (THJHA) conference. Jared Dawson won the THJH fall 2018 Magazine Article Contest Winner - Secondary Division. Alexis Whitworth won THJH Spring 2019 Magazine Article Contest Winner - Intermediate Division. Jared and Alexis will have their work published in a magazine in the fall and become published authors. Jaylon Lowery won THJH Fall 2018 Magazine Article Contest 2nd Place Winner - Secondary Division. Meagan Whitworth won 1st place THJHA Art/Exhibit Contest. Piedmont 8th grade teacher, Matt Richards won the 2018 THJHA Advisor of the year. In-Chapel Hill Coach Prioleau and Mr Bridges picked up the NCHSAA Winter 2018 Girls Varsity Basketball Scholar-Athlete Team Award for the highest GPA with a 3.93. The Varsity Basketball team was there to be recognized and pose for pictures. They were also honored by the city council earlier that day and will be presented with a meal at the Webb Kitchen. The spring sports are based on the previous year's scores. Our spring 2017 varsity softball team had the 3rd highest GPA in their sport in NC and were also recognized for a Scholar-Athlete Team Award for their 3.7 GPA. **Character** - This past weekend 7th grader, Matthew Pineda, played in concert with the Charlotte Concert Band at the Knight Theater at the Levine Center for the Arts. He has also been invited to play on a European Four with Voyageurs International this summer. He will play in England, France, Switzerland, Lichtenstein, Austria, Italy, and Germany. Girls Varsity Soccer made the state play offs for the 2nd year in a row. **Community** - Piedmont's high school guitar students led by teacher, John White, played at the East Gastonia Rotary on May 7th. The concert featured multiple songs with many original compositions from both the instructor and the students. At the Keep Gastonia Beautiful luncheon in May, Piedmont's Ashton Kenna, Angela Reyes and Mark Hunnicut were honorable mentions. Power 98 FM radio station received a teacher appreciation nomination from Piedmont Senior, Demoniya Cole. Power 98 FM surprised both Demoniya and her nomination, science teacher, Christina Walter at school with cup cakes and a gift bag. Out of 47 schools from throughout the Charlotte metro area, Piedmont senior, Bianca Moten, has been chosen as one of the top 6 high school actresses for the 2nd year in a row. Piedmont also earned a top 6 nomination for costumes, thanks to Bianca Moten, Kiera Moten and Dylan Medlin. John Medlin made top 25 for actors. We thank Mrs Perry for setting the bar high and the students for being up to the challenge. **Mrs Purdee recognized Students who have been offered over \$100,000 in scholarships:** Nadja Brown, who will be attending Chapel Hill with a full ride (working- her mom stood in for her), Makenna Dickson, who will be attending Western Carolina University, Hannah Hudson, Ethan McEntire, Brooke Phillips, and Demoniya Cole, who will be playing basketball on the collegiate level. **Students who are eligible for Gaston College's Promise Scholarship are:** Nadja Brown, Matthew Chambers, David Craton, Daniel Matute, Taylor Rosen and Jonathan Williams. Middle School and High School accou
- Motion to approve March and April Meeting Minutes came from Mark Stephens and second by Melissa

Williams. Unanimously approved.

Report:

- **Treasury/Finance Committee - Mark Stephens -** Current Budget increase of about \$10,000 so we are at a surplus of \$381,004.42. Surplus and cash report as of April 30, 2018 shows total cash in operating \$2,226,234.98, specials funds \$11,0963.02, Investment (at-Fmv) \$1,307,355.60, IDA \$4,794.76, Petty-Cash \$713.14 with a total of \$3,550,194.50. Anticipated Funds Balance in FY17 is down because of the purchase of the land for the new high school. Ending fund balance \$4,226,362.63, Fund Balance-Appropriations-current fiscal year (\$148,113.60), Wire Transfer for Land-3rd-campus project (\$1,472,893.73) land purchase, Current Year Budget Surplus \$381,004.42, Expected FY18 ending fund balance \$2,986,359.72, Amount held in PNC Investment Account (\$1,307,355.60), Amount Held in IDA Account (\$4,794.76), Expected Fund Balance Available \$1,674,209.36. Other than the slight increase there were no other changes to the proposed budget for next year. Based on current enrollment and ADM's. Net surplus is at \$317,371.08 is low because the Apple lease is paid off which was \$426,000 we were paying every year. Line 6 has an additional \$380,500 for additional resource officers. Line 10 is keeping the loan payment with BB&T, no bond payments. Question from Melissa Williams asked about number of resource officers. That number includes all campuses. Yes they are included. Question from Michael Satterfield: "Is healthcare insurance included for the staff's increase included in the budget? And if we get on the state plan, how is that going?" Yes the budget includes the increase and we expect it to be approved and we find out what month we can get on the state plan. The savings would be about \$150 /person per month. The significant saving is for the employees that carry dependents. Significant savings for school and employees. A motion to approve the budget as presented came from Jeff Pruett and second by Melissa Williams. Unanimously approved. Mark Stephens presented Engagement letter from Elliott Davis with an increase of about \$8,000 for everything. We paid about the same last year with the additions so they felt the extra money would be spent with the addition of the new High School. This is the same contract from last year with extras were only \$2,000 less. A motion to approve the Engagement Letter with Elliott Davis as presented came from Melissa Williams and second by Alex Poole. Unanimously approved. Mark also presented the Audit Engagement letter with Thomas, Judy and Tucker. The contract is the same as last year, \$13,000 is the same as last year. A motion to approve the Thomas, Judy, and Tucker Audit Engagement Letter came from Alex Poole and second by Jeff Pruett. Unanimously approved.
- **Head of School Report - Jennifer Purdee -** Enrollment is at 1284 as of May 8, 2018. Lots of people on the waiting list. We had 2 withdrawals. Presented a Rental Agreement with St John's Outreach Center for basketball home dates for 2018-2019 season. We will use St John for high school sports and New Hope Rec for middle school sports. St John will charge \$310 per date and allow Piedmont to sell concessions. A motion to approve the rental agreement as presented came from Mark Stephens and second by Melissa Williams. Unanimously approved. Presented the renewal of Pediatric Hands on Therapy, PC. Same contract as last year and we have had them for years. A motion to approve the contract as presented for the Pediatric Hands on Therapy by Charlene Crawford and second by Mark Stephens. Unanimously approved. Presented contract for speech pathologist Martha P Ferguson to be renewed. A motion to approve the renewal of the contract for Martha P Ferguson came from Alex Poole and second by Mark Stephens. Unanimously approved. **Calendar:** May 20 - Blumey awards, May 22 - National Junior Honor Society Induction, SC 6pm, May 23-26 - End of Grade Testing, May 24 - Spring Sports Banquet, SC 6pm, May 31-June 2 - HS End of Course tests and Exams. June 2- Piedmont's Band plays at the Grizzlies Game, 7pm, May 29- board meeting, 7pm. June 6 - Last day of school. June 12 - Last Teacher workday. June 19- Board meeting.
- **Enrichment Committee Report - Alex Poole -** Advanced Ed surveys went out with great results just waiting for communication to parents and kids.
- **Athletics Committee Report - Jeff Pruett -** Thanks to Mr Bridges and Mrs Purdee for finding a facility for sports. Mr Bridges gave recognition to the Golf team which had 2 kids make to regional in the first year of having this sport. Now trying to generate interest for the girls team. Melissa Williams recommended meeting more for next year and involving more parents on that committee.


- **Team CFA Report** - Mark Franklin not present - Jennifer Purdee stated that a communication came from CFA stating that they would not have the conferences anymore. And they wanted to know if the schools needed any assistance. And they are working on offering teacher training.
- **Facilities Committee Report** - Michael Satterfield - Verbal intent to hire Little Diversified as the architects for the high school project and Rodgers Builders for construction. The proposed amount for the architect is \$896,800. The meeting with these two companies ended with knowing that the time to design on this project is about 6 months. The proposal from Rodgers for the preconstruction services is \$99,646.00 which is the guaranteed maximum price for preconstruction services. Michael would like the board to approve the amount \$99,646.00 for the preconstruction fee to Rodgers Builders. A motion to approve the amount as presented came from Mark Stephen and second by Charlene Crawford. Unanimously approved. Michael also presented the summer projects that need to be approve in the amount of \$1,422,515.00. Immediate costs from the fund balance is \$841,515, \$95,000 will be paid out of Bond. Summer Projects total \$581,000.00. \$31,000 for the cameras at the secondary campus is the only thing that we haven't discussed. But there are some blind spots that need to be taken care of. The gym roof at the Elementary campus was negotiated down to \$50,537.00. The work is being scheduled for June. Michael is looking at company that can do the work sooner than later. Michael, Jennifer and Claire have looked at the fund balance and feel comfortable with once we have paid out these projects and before the bond money comes in. The high school we are building was originally going to be 65,000 sqft but now looks like it will be 75,000 sqft. If we stay on budget and cut some programs or we can extend the project and have all the programs we need. He spoke with Raymond James and was told that we would still have a Debt service ratio of 1.3 with the minimum being 1.2. Once the High School opened we will quickly regain the fund balance, like half a million a year. Everyone agrees that we have to be able to accommodate the students we expect to have when we open. A motion to approve the Summer project as presented came from Mark Stephens and second by Jeff Pruett. Unanimously approved. A motion to approve the contract with GSM to do the work as presented on the roof replacement in the amount of \$50,537.00 for the Elementary campus came from Alex Poole and second by Mark Stephens. Unanimously approved. Jennifer will bring contract for the front of the front of the building, \$150,000 for the science lab has already been approved by the board, and HVC replacement has already been approved.
- **Governance Committee Report** - Jeff Pruett - No report

Special Board meeting: May 29, 2018 at 7:00pm at Secondary Campus

Next Board meeting: June 19, 2018 at 7:00pm at Secondary Campus.

Adjourned at 8:16pm

Minutes Submitted By:


Charlene Crawford
 Board Secretary

Witness:

