

Piedmont Community Charter School

A Challenge Foundation Academy

Board of Directors Meeting Minutes

Date: August 15, 2017

Board Members Present: M. Satterfield, M. Franklin, C. Crawford, M. Stephens,
M. Hanks, M. Williams, J. Pruett, J. Wyatt

Others Present: J. Purdee

Proceedings: The Board of Directors meeting of Piedmont Community Charter School was called to order at 7:01pm in the Elementary Campus Auditorium with the President in the chair and the secretary present.

Agenda:

After a moment of silence, there were no public comments.

No Awards and Recognition

Minutes: A motion to approve July minutes came from M Stephens and second by M. Franklin. Unanimous approval.

Treasurer's Report: Mark Stephens

1. Net was more than projected (\$350,205)
2. Changes to budget report (removed fund balance appropriations, investment account earning, strictly operating budget)

3. Fund Balance FY16 was \$4,063,543.50, expected FY17 \$3,815,479.82

Made \$359,747.17 on investments. Expected surplus is \$38,000 based on 1300 students. Increase in Surplus of \$292,155.67. Updated investment \$402,463.93.

Board Action:

- request for \$7,520.00 from the fund balance to pay for network switches (received last year) - motion to approve requested by C. Crawford, second by M. Williams. No questions. Unanimous approval
- Changes to the budget; Update ADM and Salary lines. Motion to approve requested by M. Franklin, seconded by J. Pruett. Unanimous approval
- Vanguard purchases price \$57,114.51 from fund balance. Motion to approve requested by J. Pruett, second by M. Franklin. Unanimous approval
- Science Lab \$150,000 from fund balance. Motion to approve requested by M. Franklin and second by J. Pruett.. Unanimous approval
- Set a contract dollar limit for treasurer to approve without board approval. Set at \$10,000 and under. Bring to Treasurer or President to sign off. Motion to approve requested by M. Franklin and second by J. Pruett. Unanimous approval
- Bayada contract for "In School" Aide Services pertaining to Samantha S. #379-56 presented by J. Purdee. Motion to approve requested by J. Pruett and second by C. Crawford. Unanimous approval

Facilities Committee Report: Michael Satterfield

Projects completed: (Elementary Campus) Gym carpet, Enclosure at Patriot Pad, Minor grading & stump removal, Repair drain on Oakland roof, interior and exterior painting. (Secondary Campus) Outfit bathroom for handicapped students, Replace Bathroom vanities & sinks, install new mobile unit (2 classrooms), purchased 2 mobile units (4 classrooms)

Projects Incomplete or unscheduled: (Elementary Campus) Underpinning for mobile, 5 Ext LED light fixtures, Play ground fencing, Magnetic open holds, Tankless Water heaters (coming back to board). (Secondary Campus) Science Lab is in the planning phase, design contract signed, Construction scheduled. Return air duct system (will come back with some numbers)

Head of School Report: Jennifer Purdee

- 1300 Students enrolled
- Board action: Approve Personnel Report

Request to approve for Elementary Campus -(2) P/T Teacher assistants (1st and Kindergarten) , 1 Kindergarten teacher, (2) 4th grade teachers, 1st grade teacher, Art teacher and Custodian. Secondary Campus - (2)MS Exceptional Children Teachers, MS 7th grade Social Studies teacher, MS P/T Math Remediation teacher, MS Counselor, HS English teacher, (2) HS History teachers, HS English teacher, EC Teacher- Occupational Course of Study, Assistant Teacher EC-Occupational Course of study, Exceptional children teacher, Secondary Receptionist, and Assistant HS

Director.

Enrichment Committee: Mark Franklin

- Alex Poole put together a formula to tell us if the school is improving by a plus or a minus. This will simplify reports for the board. M. Satterfield asked if the it had been vetted by School Administration and Head of School, Jennifer Purdee responded with a “yes”.

Athletics Committee: J. Pruett

- No report

Team CFA Report: Mark Franklin

- Conference was good

Governance Committee: Jeff Pruett

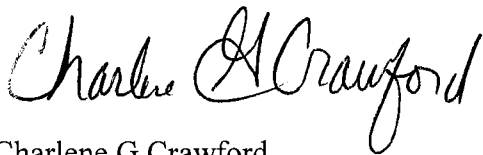
- Looking for members for all committees
- Michael Satterfield made a nomination and motion to elect Alex Poole as a new board member, second by M. Franklin. After further discussion of Bi-laws, motion was withdrawn by M. Satterfield. The Governance committee will clean up the language in the Bi-laws and come back in September with the nomination(s).

Next Board meeting:

Date: September 19, 2017 **Time:** 7:00PM **Location:** Elementary Campus

Minutes Submitted by:

Witness:

A handwritten signature in black ink, appearing to read "Marianne [unclear]".A handwritten signature in black ink, appearing to read "Charlene G Crawford".

Charlene G Crawford,

Board Secretary