Piedmont Community Charter School

Board of Directors Meeting
September 19, 2023
7:00 p.m. in the PCCS High School Auditorium

Board Members present: Jennifer Barker, Kim Cabe, Wendi Greemon, Lisa Largent, Sarah Nobles, Melia Mauldin, Scott McRainey (via Zoom), Emily Rodgers, Michael Satterfield, Deannie Starnes, and Paul Tharp. A quorum was present.

Others in attendance: Jennifer Killen, HOS, and school community members (administration, guests, and parents).

Board President, M. Satterfield, called the meeting to order at 7:00 p.m. and read the PCCS mission statement. Following the mission statement, M. Satterfield asked for a moment of silence.

There were no public comments scheduled.

Awards & Recognition: J. Killen reported

- The official 2023 graduation rate is 100%! This is a record achievement and the first 100% graduation rate in PCCS history.
- Parent interaction has doubled from last year thanks to the new communication tool ParentSquare.
- This year PCCS has the largest ADM at 1941 students. Last year the ADM was 1906.
- A shout-out to the High School Art Teachers, Mr. Veilleux, and Mrs. Williams, for bringing some Art Club students to volunteer face painting at two Rotary Downtown concerts this summer. Their enthusiasm and service to our community is greatly appreciated.

Approval of Previous Minutes:

- A motion was made by M. Mauldin to approve the minutes from the August 15, 2023, Board of Directors meeting. No further discussion was held. W. Greemon seconded the motion. The motion passed unanimously.

Reports:

a. Treasurer/Finance Committee: S. McRainey shared the financial status of the Budget Report and Surplus & Cash Report as of August 31, 2023.

b. Head of School Report: J. Killen shared
   - the Compliance Submission Report which showed all requirements were submitted by the deadline.
     - for Epicenter – Office of Charter Schools – no filing requirements were due in August
     - for DAC to EMMA

- Unaudited financial statements and other financial information of the Borrower with respect to the School, including a Statement of Revenues and Expenses, a Balance Sheet for the Borrower, and a Calculation of the Coverage Ratio and Days Cash on Hand, each in comparative form with the financial figures from the corresponding period in the preceding Fiscal Year.
- Statement of the School's student count as of the most recently completed calendar quarter.
- Statement of the student enrollment by grade at the School as of the close of such quarter.
- Written notice of any changes in key personnel.
- Certificate of a Disclosure Representative listing (A) any plans to expand the School or the Facilities (other than the construction project), (B) plans to change the School's organizational structure, (C) any existing and/or pending litigation that has arisen since the last such certificate, (D) any activities that may constitute noncompliance with the Borrower's charter for the School or any formal notices received regarding violations of that charter.

- the Enrollment Report and Withdrawal Spreadsheet. The budget was set for 1920. Currently, there are 1940 students (678 Elementary, 654 Middle School, 608 High School). Since the first day of school, there have been 5 withdrawals, mostly due to the distance to the school.

- the Personnel Report- there are 0 new hires for the Elementary campus, 1 for the Middle School, and 2 for the High School. L. Largent made a motion to approve the personnel report, it was seconded by S. McRainey, no further discussion was held, and the motion carried unanimously, and the personnel report was approved.
- the upcoming events:
  - Board Strategic Planning – October 14, 2023, and October 28, 2023
  - Board Meeting – October 17, 2023

c. Enrichment Committee Report: L. Largent announced the committee is scheduled to meet on October 3, 2023, at 6:00 p.m. via Zoom.

d. Athletic Committee Report: P. Tharp deferred to Claire Wilson, CFO, to share the news of the new online ticketing process GoFan that will begin this year.

e. Facilities Committee Report: M. Mauldin reported the Middle School parking lot is almost complete. There are just a few punch list items to finish. M. Mauldin shared her appreciation to the PCCS community for their patience during the project.

f. Governance Committee Report: no report at this time

M. Satterfield adjourned the meeting at 7:15 p.m.

Respectfully submitted,



Jennifer Barker, PCCS Board Secretary