Piedmont Community Charter School

Board of Directors Meeting
March 19, 2024
7:00 p.m. in the PCCS High School Auditorium

Board Members present: Jennifer Barker, Kim Cabe, Wendi Greemon, Tiffany Jattan, Lisa Largent, Melia Mauldin, Scott McRainey, Sarah Nobles, Emily Rodgers, Michael Satterfield, Deannie Starnes, and Paul Tharp. A quorum was present.

Others in attendance: Jennifer Killen, HOS, and school community members (administration, guests, and parents).

Board President, M. Satterfield, called the meeting to order at 7:00 p.m. and read the PCCS mission statement. Following the mission statement, M. Satterfield asked for a moment of silence.

There were no public comments scheduled.

- M. Satterfield asked a change in the order of the agenda to move the Treasurer/Finance Committee Report to the end of the agenda. E. Rodgers made a motion to approve the change to the agenda. S. Nobles seconded the motion. No further discussion was held. The motion passed unanimously.

Awards & Recognition: J. Killen reported

- 10th grader Peyton Earls was accepted to the 2024 NC Governor's School in the discipline of Instrumental Music.
- Middle School Band performed at MPA- Music Performance Adjudication where 7th grade earned an Excellent rating, and 8th grade earned a Superior.
- 9th grader Laura Haskins whose winning essay was chosen for The Optimists Club's district level contest. Her winning essay is eligible for a $2,500 scholarship.
- The PCCS high school dance team attended the Showstopper competition in Concord and brought home several awards – Abby Montreuil's student-choreographed large group piece won 1st place. Elizabeth Hilton, Brianna Gennerman, and Abby Montreuil won 1st place for their tri performance. 1st place solo performance awards went to Emma Aldridge, Brianna Gennerman, and Makiyah Williamson.
- Senior Lyric Brown of the women's varsity basketball team was named Metro 8 Conference Player of the Year. Coaches Matthew East for the girls, and Dwayne Prioleau for the boys were named Conference Coach of the Year.

Approval of Previous Minutes:

- M. Mauldin made a motion to approve the minutes from the February 20, 2024, Board of Directors meeting. E. Rodgers seconded the motion. No further discussion was held. The motion passed unanimously.

Reports:

- Head of School Report: J. Killen shared
  - the Compliance Submission Report which showed all requirements were submitted by the deadlines.
    - for Epicenter – Office of Charter Schools –
      - Graduation Requirements
      - Student Promotion Requirements
      - Board Student Discipline Policy
      - School Performance Score & Letter Grade
      - Board Nepotism Policy
      - Board Criminal History Check Policy
    - for DAC to EMMA – no filing requirements for March 2024.

  - the Enrollment Report and Withdrawal Spreadsheet as 3-12-24. The budget was set for 1920. Currently, there are 1885 students (661 Elementary, 641 Middle School, 583 High School). Most of the withdrawals did not give a reason. There are over 1400 applications for the upcoming lottery.

  - Calendar:
    - March 27, 2024 - Charter renewal virtual visit
    - March 29 – April 5, 2024 – Spring Break
    - April 9, 2024 – Enrollment Lottery at 1:00 p.m.
    - April 16, 2024 – Board meeting
    - April 18 – 21, 2024 – Little Mermaid production
    - May 24, 2024 – Graduation at 10:00 a.m.

- Enrichment Committee Report: L. Largent announced
  - The Committee met on March 5, 2024 at noon.
  - PCCS Enriching opportunities (Clubs, Sports, and STEM) were shared and discussed.
  - Mr. Hatley, Asst Director of High School discussed North Carolina's new Computer Science Requirements (STEM). On September 29, 2023, the NC Legislature added one credit of Computer Science instruction to the NC Graduation requirement starting for students entering ninth grade in the 2024-2025 school year. This class will not be offered at PCCS in 24-25 to allow for planning and teacher selection. Students in the PACE program are slated to complete the requirement through Gaston College.
  - The next meeting will be held on April 9 at noon.

- Athletic Committee Report: P. Tharp had no report.

- Facilities Committee Report: M. Mauldin presented
  - Elementary Campus repairs-
    - The HVAC heat stopped working in December in one area and then in February in another area. Mobile heat rentals were used until repairs were

made. Total cost of repair + rentals was $31,462.53 in December and $13,497.89 in February.
    - Mobile Unit water damage in the girl's and boy's bathroom. Invoices are being sent from EDS for repairs to the walls, ceiling, and floor, and Helms who reinforced the seals around the toilets and sinks. The repair to the roof was covered under warranty.
- Quotes for projects (Fire Alarm System for the Elementary School House, and 3M Film for the store fronts of the Elementary and Middle Schools) that will be covered by the NC School Safety grant money that PCCS received. E. Rodgers made a motion to approve the quotes using the NC School Safety grant funds. S. McRainey seconded the motion. No further discussion was held. The motion passed unanimously.
- The Middle School parking lot project is finished.

- Treasurer/Finance Committee: S. McRainey shared
    - the financial status of the Surplus & Cash Report and Budget Report as of February 29, 2024.
    - the proposed amendments to the Retirement Plan which included the early retirement age for withdrawal of funds from 65 to 59 1/2, vesting computation period from the period commencing on January 1 to "the twelve-month consecutive period commencing on the date the Employee first performs an hour of service", and the eligibility service computation rules to determine hours of service from time clock hours to "hours equivalency for eligibility purposes". J. Barker made a motion to approve the proposed amendments to the Retirement Plan as presented. P. Tharp seconded the motion. No further discussion was held. The motion passed unanimously.

    - Governance Committee Report: No report

The next Board meeting will be held on Tuesday, April 16, 2024, at 7:00 p.m.

M. Satterfield adjourned the meeting at 7:23 p.m.

Respectfully submitted,



Jennifer Barker, PCCS Board Secretary