Piedmont Community Charter School

Board of Directors Meeting
June 18, 2024
7:00 p.m. in the PCCS High School Auditorium

Board Members present: Jennifer Barker, Wendi Greemon, Lisa Largent, Melia Mauldin, Sarah Nobles, Emily Rodgers, and Michael Satterfield. A quorum was present.

Ex-Officio Board Members present: Jennifer Killen, HOS,

Others in attendance: School community members (administration, guests, and parents).

M. Satterfield called the meeting to order at 7:00 p.m. and read the PCCS mission statement.

Following the mission statement, M. Satterfield asked for a moment of silence.

There were no public comments scheduled.

Awards & Recognition: J. Killen announced

- The 2024 senior graduation ceremony took place on May 24, 2024, at Caromont Health Ballpark. The valedictorian was Nathan Turlington, and the salutatorian was Kaela Bryson.
- Piedmont took home several top honors at the 2024 Best of Gaston Official Community's Choice Awards. PCCS won the Best Charter School, Elementary Director Holly White won Best Principal, and 4th grade teacher Dawn Johnston won Best Teacher.

Approval of Previous Minutes:

- A motion was made by E. Rodgers to approve the minutes from the May 21, 2024, Board of Directors meeting. No further discussion was held. W. Greemon seconded the motion. The motion passed unanimously.

Reports:

a. Treasurer/Finance Committee: Claire Wilson, PCCS CFO shared the updates and financial status of the Budget Report and Surplus & Cash Report as of May 31, 2024.

b. J. Killen shared the Head of School Report which included
   - the Compliance Submission Report.
     - The following item was submitted to the Epicenter – Office of Charter Schools in May 2024.
       - The A13 Fire, OSHA, and other required Health or Safety Inspections completed by the municipality/county.
     - There were no items due to be submitted to EMMA (Electronic Municipal Market Access) in May 2024.
   - the Enrollment Report and Withdrawal Spreadsheet. Currently, for 2024/2025 school year, there are 1976 students (681 Elementary, 656 Middle School, 639 High School). Over 1300 students remain on the waitlist.

- the personnel report which included 4 new hires (2 in Elementary, 1 in Middle School, and 1 in High School). A motion was made by J. Barker to approve the personnel report, as presented. No further discussion was held. S. Nobles seconded the motion. The motion passed unanimously.
- Title 1 Parent Engagement Policy. J. Killen asked for approval for Jennifer Wyatt to submit the CCIP plan. A motion was made by J. Barker to approve the Parent and Family Engagement Policy for 2024/2025. J. Barker made a second motion to permit Jennifer Wyatt to submit the CCIP Plan (Continuous Comprehensive Improvement Plan). This is the application program for our Title 1 grant. No further discussion was held. E. Rodgers seconded the motions. The motions were passed unanimously.
- Pam Huffstetler, High School Director, presented the PACE AIG criteria for placement for the High School PACE program. A motion was made by W. Greemon to approve the PCCS AIG Criteria for Placement for the High School PACE Program, as presented. No further discussion was held. L. Largent seconded the motion. The motion passed unanimously.
- Michael Stocks, Technology, gave a Technology update.
- Calendar:
    - August 5 -13 - Teacher Workdays
    - August 10 - Board Training from 8:00a – 12:30p
    - August 14 - First Day of School
    - August 20 – Board Meeting
    - September 11 – 20th day of school

c. Enrichment Committee Report: Lisa Largent shared her appreciation to the administration for bringing in a technology update. The Enrichment Committee did not meet in June.

d. Athletic Committee Report: E. Rodgers shared
- All the sports teams for the spring season earned ScholarAthlete team recognition. To receive the recognition, a team must have a cumulative GPA of 3.1 or higher and must have at least 5 athletes on the roster. Baseball – 3.33, Men's Golf – 3.625, Women's Soccer – 3.54, Softball – 3.84, and Men's Tennis – 3.68.
- Individual ScholarAthlete Awards were given to those who have a weighted GPA of 3.5. 48 of 59 individual athletes qualified. Baseball – 10 of 17, Men's Golf – 6 of 6, Women's Soccer – 12 of 15, Softball – 12 of 12, and Men's Tennis – 8 of 9.

e. Facilities Committee Report: M. Mauldin shared no report.

f. Governance Committee Report:
M. Satterfield announced the need to discuss the Head of School (HOS) Evaluation in a closed session. L. Largent made a motion to go into a closed session to consider the employee contracts pursuant to General Statute 143-318.11 (a) (6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee. This evaluation is for the HOS. S. Nobles

seconded the motion. No discussion was held. The motion passed unanimously. The Board of Directors went into a closed session.

J. Barker made a motion to come out of the closed session. E. Rodgers seconded the motion. No discussion was held. The motion passed unanimously.

After the closed session, M. Satterfield reopened the Board meeting. W. Greemon made a motion to approve the Head of School evaluation and salary adjustment that was discussed in the closed session. E. Rodgers seconded the motion. No discussion was held. The motion passed unanimously.

g. Annual Business Meeting- M. Satterfield
   - acknowledged the Board members completing Board service: Jennifer Barker- Member at Large and Secretary; Sarah Nobles- Parent Rep; Paul Tharp- Parent Rep; Wendi Greemon- Member at Large; Michael Satterfield- Member at Large., Sarah Starnes- HS Staff Rep; and Kim Cabe- Elementary Staff Rep.
   - announced and welcomed new board members: Jackie Cansler, Elementary Staff Representative; Elizabeth Inzana, High School Staff Representative; Melissa Gardner, Middle School Parent Representative; and Kim Richardson, High School Parent Representative.
   - nominated the following for Board Seats: Paul Tharp for Member at Large, seconded by W. Greemon, the vote was unanimous; Wendi Greemon for another term as Member at Large, seconded by E. Rodgers, a unanimous vote; and himself, Michael Satterfield, for Member at Large, seconded by L. Largent, unanimous vote.
   - led the election of Officers: E. Rodgers nominated S. McRainey to Treasurer for a second term, W. Greemon seconded, a unanimous vote. M. Satterfield nominated E. Rodgers to Secretary, L. Largent seconded, a unanimous vote.

M. Satterfield announced the next Board meeting will be held on August 20, 2024

M. Satterfield adjourned the meeting at 9:00 p.m.

Respectfully submitted,

Jennifer Barker, PCCS Board Secretary