Piedmont Community Charter School

Board of Directors Meeting
February 20, 2024
7:00 p.m. in the PCCS High School Auditorium

Board Members present: Jennifer Barker, Kim Cabe, Wendi Greemon, Tiffany Jattan, Melia Mauldin, Scott McRainey, Sarah Nobles (virtual), Emily Rodgers, Michael Satterfield, Deannie Starnes, and Paul Tharp. A quorum was present.

Others in attendance: Jennifer Killen, HOS, and school community members (administration, guests, and parents).

Board President, M. Satterfield, called the meeting to order at 7:00 p.m. and read the PCCS mission statement. Following the mission statement, M. Satterfield asked for a moment of silence.

There were no public comments scheduled.

Awards & Recognition: J. Killen reported

- Piedmont has been nominated in 3 categories in this year's Best of Gaston Awards. We were nominated for Best Charter School. David Benfield and Holly White were nominated in the Best Principal category. And 4th grade teacher Dawn Johnston has been nominated for Best Teacher. Voting begins in March and we are very excited for this recognition from the community.
- The high school dance competition team attended the North Carolina Scholastic Dance Festival and placed 1st in the Contemporary category, 2nd place in Hip-Hop, and placed in the top 10 in Jazz and Dance Team Pom. Senior Abby Montreuil was recognized for her student choreography piece. Overall, Piedmont was recognized as one of the top 10 school dance programs in the state.
- Piedmont had four students who qualified for the South Central All-District Band Clinic: Peyton Earls, John Phillips, Josiah Dover, and Lucas Holland. This was a very prestigious opportunity for these students and we're so proud of them.
- 6th grader Raya Mahtani won 1st place in the Piedmont School Spelling Bee. The competition included spellers from 4th through 8th grade. We congratulate her wonderful accomplishment.
- During Elementary's 4th grade wax museum program, students researched a historical figure. Families could make a donation to bring their presentation to life and in doing so, the 4th grade raised over $1,149.00 for Least of These Carolinas.

Approval of Previous Minutes:

- W. Greemon made a motion to approve the minutes from the January 16, 2024, Board of Directors meeting. S. McRainey seconded the motion. No further discussion was held. The motion passed unanimously.

Reports:

a. Treasurer/Finance Committee: S. McRainey shared

- C. Wilson gave an update to the budget for February 2024. The update included:
  - State revenue increase (Fines & Forfeitures, Special State Reserve, Student Diagnostics, CTE Credentials, school Connectivity, and PPL Reimbursement)
  - Expense increase (AIS Imaging, Scribbles)
- the financial status of the Surplus & Cash Report and Budget Report as of January 31, 2024.
- 401K Audit Engagement letter by Potter & Company, P.A. J. Barker made a motion to approve the 401K Audit Engagement letter by Potter & Company, P.A. as presented. P. Tharp seconded the motion. No further discussion was held. The motion passed unanimously.
- the Financial Audit Engagement letter by Potter & Company, P.A. J. Barker made a motion to approve Financial Audit Engagement letter by Potter & Company, P.A. as presented. P. Tharp seconded the motion. No further discussion was held. The motion passed unanimously.
- Chromebook Quote for K-8 from Trafera. W. Greemon made a motion to approve the Chromebook quote for K-8 from Trafera. E. Rodgers seconded the motion. A question was raised about the funding. W. Greemon amended the motion to include the money will come from the Fund Balance. E. Rodgers seconded the amended motion. No further discussion was held. The original motion which included the amended motion passed unanimously. A follow-up later in the meeting gave information that confirmed that if current Chromebooks that will be turned in to Trafera may be eligible for a rebate if they are in good condition.

b. Head of School Report: J. Killen shared

- the Compliance Submission Report which showed all requirements were submitted by the deadlines.
  - for Epicenter – Office of Charter Schools –
    - Board B-Laws
    - Current Charter School Application
  - for DAC to EMMA –
    - Quarterly Report: Unaudited financial statement and other financial information of the Borrower with respect to the School, including Statement of Revenues and Expenses, a Balance Sheet for the Borrower, and Calculation of the Coverage Ratio and Days Cash of Hand, each in comparative form with the financial figures from the corresponding period in the preceding Fiscal year.
    - Quarterly Report: Statement of the School's student count as of the most recently completed calendar quarter.
    - Quarterly Report: Statement of the student enrollment by grade at the School as of the close of such quarter.

- Written notice of any changes in key personnel.
- Certificate of a Disclosure Representative listing (A) any plans to expand the School or the Facilities (other than the construction project), (B) plans to change the School's organizational structure, (C) any existing and/or pending litigation that has arisen since the last such certificate, (D) any activities that may constitute noncompliance with the Borrower's charter for the School or any formal notices received regarding violations of that charter.

- the Enrollment Report and Withdrawal Spreadsheet as 2-13-24. The budget was set for 1920. Currently, there are 1896 students (665 Elementary, 647 Middle School, 584 High School). Most of the withdrawals were due to early graduation or the family moved. The waiting list is at 1381.

- the February Personnel Report- there was 1 new hire (EC teacher) for the Middle School campus. E. Rodgers made a motion to approve the personnel report, it was seconded by M. Mauldin, no further discussion was held, and the motion carried unanimously, and the personnel report was approved.

- P. Huffstetler presented the PACE (Piedmont's Accelerated College Education) Program.

- The next Board Meeting will meet on March 19, 2024

c. Enrichment Committee Report: L. Largent sent in her report and read by
   - The Enrichment Committee met on 2-6-24 where
     - Jennifer Wyatt discussed the school's Equity Plan.
     - Elementary and Middle school administration presented the MOY (Middle of Year Data)
     - High School administrators present the EOC data from the first semester.
     - The Head of School provided an overview of the PACE (Piedmont's Accelerated College Education) Program.

d. Athletic Committee Report: P. Tharp announced
   - there is a search for someone who can repair and do maintenance on the school buses.
   - preliminary designs have been created for the soccer field bleachers.
   - the Varisty Baseketball teams have made it to state playoffs and expect to have at least one home game.

e. Facilities Committee Report: M. Mauldin announced
   - PCCS has received a School Safety equipment grant in the amount of $101,000.

f. Governance Committee Report: No report

The next Board meeting will be held on Tuesday, March 19, 2024, at 7:00 p.m.

M. Satterfield adjourned the meeting at 7:31 p.m.

Respectfully submitted,



Jennifer Barker, PCCS Board Secretary