

Piedmont Community Charter School

Board of Directors Meeting

September 20, 2022

7:00 p.m. in the PCCS High School Auditorium

Board Members present: Jennifer Barker, Kim Cabe, Wendi Greemon, Lisa Largent, Melia Mauldin, Sarah Nobles, Scott McRaine, Alex Poole, Michael Satterfield, and Paul Tharp. A quorum was present.

Others in attendance: Jennifer Killen, Head of Schools, members of the school administration; and members of the school community (parents).

Board President, A. Poole, called the meeting to order at 7:00 p.m. then read the PCCS mission statement. Following the mission statement, he asked for a moment of silence.

There were no public comments scheduled.

A. Poole announced the need to add items to the agenda (Middle School Parking lot design, seating of the new High School staff representative, and a Middle School Dress Code clarification). M. Satterfield made a motion to approve the additional items to the agenda. No discussion was held. S. McRaine seconded the motion. The motion passed unanimously.

Awards & Recognition: J. Killen recognized

- the three (3) Registrars for their excellent work in starting this school year;
- the entire staff for all their hard work, dedication, and commitment to PCCS, especially with the beginning of the year.

Approval of Previous Minutes:

- A motion was made by M. Satterfield to approve the minutes from the August 16, 2022, Board of Director's meeting. No further discussion was held. W. Greemon seconded the motion. The motion passed unanimously.

Reports:

- a. Treasurer/Finance Committee: S. McRaine presented the updates and financial status of the Budget Report, and Surplus & Cash Report.
- b. Head of School Report: J. Killen announced
 - the Compliance Submission Report was uploaded the Office of Charter Schools and to EMMA on or before the due date. This report included the Board Meeting Schedule, Guidance Check (statement that the school understands the requirements for Annual Charter School Health Report, Report on Health

Assessments, Diabetes, Epi-pens, and Return to Learn – Concussions), and Evidence of Insurance;

- the Enrollment Report and Withdrawal Spreadsheet. There were about 26 students on vacation the first week of school which affected our ADM. The ADM for this school year is 1907. Our budget is set for 1890. Currently, there are 1906 students (675 Elementary, 656 Middle School, 575 High School). There were 7 withdrawals since the beginning of the school year and around 115 withdrawals over the summer. Most moved out of area or gave no reason. PCCS has a healthy waiting list;
- Pam Huffstetler, PCCS High School Director presented the School Report Card Results. The school performance grade is made up of 20% Growth and 80% Proficiency. P. Huffstetler explained the achievement indicators of Every Student Succeeds Act (ESSA), Overall Achievement Level, PCCS Growth, Four-Year Graduation Rate, how the School Performance Grade is calculated, Comparison scores from 2018-19 to 2021-22, and Points of Interest for K-12 Schools. The PCCS graduation rate is 98.3%. Piedmont received the report card grade from the state - 69 "C". PCCS was 1 point away from a "B". Out of the 72 K-12 schools, PCCS ranked 26. 42% of North Carolina schools scored a "D" or "F".

c. Enrichment Committee Report: L. Largent reported

- at the September Committee meeting, Mrs. Huffstetler went over the School Report Card results with the members;
- the next committee meeting will be held on October 11, 2022 via Zoom.

d. Athletic Committee Report: J. Barker reported

- the Fall sports are off to a good start. All of the teams are very talented and competitive;
- the High School soccer field lights are up and running. PCCS is able to hold games "under the lights" which helps with scheduling;
- the new lights in the Middle School gym are great;
- conference participation for Middle and High School has improved;

e. Facilities Committee Report: M. Mauldin reported

- on the outdoor lights. She stated the sinks in the work rooms have been installed in the High School;
- a proposal for a Middle School parking lot design and permitting services. The project will take place during the summer of 2023. Five firms were contacted but only SunStudio gave a proposal. An actual design should be ready to share with the Board in the Spring. There may be an additional cost of \$3-4,000 to update the survey. A motion was made by M. Satterfield to approve the proposal for the Middle School parking design project for a cost up to \$25,000 and for M. Mauldin to lead the decision making on the project. No further discussion

was held. Scott McRaney seconded the motion. The motion passed unanimously.

f. Governance Committee Report: W. Greemon reported

- a clarification to the Middle School Dress Code on the color of bottoms. It should not say gray and black denim. It should read, Approved colors are: Solids Khaki, Navy, Blue, Black, Grey. Black denim is allowed (free of holes, rips, tears, embellishments, etc.). A motion was made by M. Mauldin to make the change to the Middle School Dress Code. No further discussion was held. L. Largent seconded the motion. The motion passed unanimously.

A. Poole announced

- the need of a new High School staff representative to the Board. Deannie Starnes has been nominated. A motion was made by M. Satterfield to appoint Deannie Starnes as the new High School staff representative. No further discussion was held. W. Greemon seconded the motion. The motion passed unanimously.
- the dates for the Board Strategic Planning Sessions: September 24, 2022, and October 8, 2022. Both sessions will be held from 8:00 a.m. – 11:00 p.m. at the High School;
- the date of the next Board Meeting: October 18, 2022, at 7:00 p.m. at the High School.

A. Poole adjourned the meeting at 7:38 p.m.

Respectfully submitted,



Jennifer Barker, PCCS Board Secretary