

# Piedmont Community Charter School

Board of Directors Meeting

May 16, 2023

7:00 p.m. in the PCCS High School Auditorium

**Board Members present:** Jennifer Barker, Kim Cabe, Wendi Greemon, Lisa Largent, Sarah Nobles, Melia Mauldin, Scott McRainey, Alex Poole, Michael Satterfield, Deannie Starnes, and Paul Tharp. A quorum was present.

**Others in attendance:** Jennifer Killen, HOS, and school community members (administration, guests, and parents).

Board President, A. Poole, called the meeting to order at 7:00 p.m. and read the PCCS mission statement.

Following the mission statement, A. Poole asked for a moment of silence.

There were no public comments scheduled.

A. Poole proposed

1. 6b of the agenda should be moved to 6f.
2. The Harmon Construction Management Services contract should be presented in 6e.

A motion was made by M. Satterfield to approve the proposal as presented. No further discussion was held. M. Mauldin seconded the motion. The motion passed unanimously.

**Awards & Recognition:** J. Killen announced

- on May 16, 2023, High school students completing a CTE pathway took the North CarolinaWorkKeys ACT assessment and were proficient in all areas. All 49 juniors and seniors who took the assessment earned a National Career Readiness Certificate.
- Piedmont will have five seniors who, by the end of this summer, will earn their Associate of Arts degrees from Gaston College through Piedmont's CCP program! The seniors are Peyton Hamlin, Hannah Loftin, Jacob McEntire, Siya Patel, and GradyTippett.
- The PCCS Scholar Athlete Award went to Jack Sherrill and Ava Stratman. The award recognizes two outstanding senior athletes who represent Piedmont's Portrait of a Graduate, acting with honor and integrity and are academically prepared for college. Jack and Ava each received a \$1500 scholarship.
- 8th grader Laura Haskins was selected for the National Junior Honor Society Outstanding Achievement Award! The award recognizes middle school students for their commitment to the five pillars of NJHS: scholarship, service, leadership, character, and citizenship. Laura will receive a \$500 scholarship deposited to a 529 account in preparation for her educational future.
- The Anne Beam Morgan Memorial Scholarship was awarded to senior AJ Apau-Kese. The \$1,500 scholarship is awarded annually to one student from the graduating class.

AJ's winning essay was selected as the best reflection of Piedmont's Portrait of a Graduate.

- The total amount of scholarships awarded to PCCS seniors is \$2,061,691!

#### Approval of Previous Minutes:

- A motion was made by L. Largent to approve the minutes from the April 18, 2023, Board of Directors meeting. No further discussion was held. S. Nobles seconded the motion. The motion passed unanimously.
- A motion was made by M. Satterfield to approve the Executive Committee minutes from the April 25, 2023, meeting. No further discussion was held. S. McRainey seconded the motion. The motion passed unanimously.

#### Reports:

- a. Treasurer/Finance Committee: S. McRainey shared
  - the updates and financial status of the Budget Report and Surplus & Cash Report for April 2023;
  - the 2023-24 Budget. A clarification was given about the timing and further discussion of any salary increases for staff. A motion was made by M. Satterfield to approve the budget as presented. M. Mauldin seconded the motion. The motion passed unanimously.
  - the Audit Engagement Letter from Potter & Company (Certified Public Accountants). A motion was made by M. Mauldin to approve the letter. No further discussion was held. S. Nobles seconded the motion. The motion passed unanimously.
- b. Head of School Report: J. Killen shared
  - the Compliance Submission Report.
    - The Parent Grievance Policy, the Employee Grievance Policy, and the Fire, OSHA, and other required Health or Safety Inspections were submitted by the due date to the Epicenter – Office of Charter Schools.
    - There were no requirements to be submitted to EMMA in April.
  - the Enrollment Report and Withdrawal Spreadsheet. The budget is set for 1890. Currently, there are 1814 students (646 Elementary, 632 Middle School, 536 High School). There was 1 withdrawal since the last report in April 2023.
  - the contracts for Speech Pathology, School Psychologist, and Occupational/Physical Therapy for the upcoming school year. A motion was made by P. Tharp to approve the contracts for the services of Occupational/Physical Therapy, School Psychologist, and Speech-Language Pathology as presented. No further discussion was held. S. McRainey seconded the motion. The motion passed unanimously; and
  - D. Starnes reported for the High School.
    - Exams have begun.
    - Seniors are excited about graduation. Special events have included a graduate luncheon and a final walk-through of the other PCCS campuses.
    - Many thanks to the Board, Staff, Parents, and PTO for all their support.

- the upcoming events:
    - Last day of school for students – May 24
    - Staff Luncheon – May 25 at 12:30 p.m.
    - Graduation – May 25 at 10:00 a.m. at Caromont Health Park
    - Annual Board Meeting – June 20 at 7:00 p.m.
- c. Enrichment Committee Report: Lisa Largent shared
- the results from the annual Cognia parent, student, and staff surveys. Staff surveys were overwhelmingly positive. PCCS rated higher on the Staff survey than the national average of Cognia Network of participating schools. Next year goal is to focus on improving teacher/parent communication. Some suggestions given are unable to be implemented, however, suggestions and feedback are encouraged for review and discussion.
  - the Equity Plan. As a result of the new position that was created- Teacher Coach, new teachers at PCCS reported they feel very supported.
- d. Athletic Committee Report: P. Tharp gave the
- Middle School report:
    - Girls Softball (2<sup>nd</sup> in Conference) – played Union Academy in the Conference Championship. Had 3 players qualify for All-Tournament (Breeanna Phillips, Evie East, and Ezra Lynn).
    - Baseball (3<sup>rd</sup> place in Conference) – 2<sup>nd</sup> round of playoffs. Had 2 players qualify for All-Tournament (Cooper Hamlin, Corey Simonds).
    - Girls Soccer (4<sup>th</sup> place in Conference) – 2<sup>nd</sup> round of playoffs. Had 2 players qualify for All-Tournament (Aubrey Keenan, Katlyn Helm)
    - Golf Team (4<sup>th</sup> in Conference) Tournament. Noah Hardin was named to the All-Tournament Team.
    - 8<sup>th</sup>-grade class has 59 Student-Athletes that have played either one or more sports for the middle school.
  - High School report:
    - Baseball (Co-Champions) – 1<sup>st</sup> round of playoffs
    - Softball (Co-Champions) – 2<sup>nd</sup> round of playoffs
    - Girl’s Soccer – made it to the playoffs
    - Men’s Tennis (Conference Champions) – 2<sup>nd</sup> round of playoffs – had 6 players to qualify for regional play.
    - Men’s Golf (Conference Champions) – had 1 player qualify for regionals.
- e. Facilities Committee Report: M. Mauldin shared the Harmon Construction Management Services contract. A motion was made by J. Barker to approve the Harmon Construction Management Services contract as presented. No further discussion was held. L. Largent seconded the motion. The motion passed unanimously.
- f. Governance Committee Report: M. Satterfield reported the need to go to closed sessions to discuss the Employee Contracts and Head of School evaluation.

- M. Satterfield made a motion to go into closed session for Employee Contracts. S. McRainey seconded the motion. No discussion was held. The motion passed unanimously. The Board of Directors went into a closed session.
- After the closed session, A. Poole reopened the Board meeting and M. Satterfield made a motion to approve the Employee contracts for 2023/2024 that were presented in the closed session. P. Tharp seconded the motion. No discussion was held. The motion passed unanimously. S. McRainey abstained from the vote due to a conflict of interest.
- M. Satterfield made a motion to go into a closed session. S. McRainey seconded the motion. No discussion was held. The motion passed unanimously. The Board of Directors went into a closed session.
- After the closed session, A. Poole reopened the Board meeting to approve the motions made in the closed session. The motion passed unanimously.

A. Poole announced the date of the next meeting will be the Annual Board Meeting that will be held on June 20, 2023, at 7:00 p.m. at the High School.

A. Poole adjourned the meeting at 8:25 p.m.

Respectfully submitted,



Jennifer Barker, PCCS Board Secretary