

## Piedmont Community Charter School

### Board of Directors Meeting Minutes

Date: June 8th, 2021

Location: High School Auditorium and Remote

Time: 7:00pm

Board members present: Michael Satterfield, Jeff Pruett, Alex Poole, Mark Stephens, Wendi Greemon, Jennifer Barker, Charlene Crawford, Lisa Largent, Star Hamilton, Laura Baird and Colton Ballard. A quorum was present.

Michael Satterfield presiding.

Others: Jennifer Killen, Claire Wilson, Sheila Richards, Holly White, Ernie Bridges, Casey Reese, Melia Mauldin & Beth Rhodes.

Agenda:

1. Call to order at 7:03pm by Board President, Michael Satterfield. Reading of Mission Statement by M. Satterfield.
2. Moment of Silence.
3. Public comments – 1 from Jennifer Phillips of Gastonia concerning the 2021-2022 School Calendar, read by J. Killen.
4. Awards & Recognition – J. Killen
5. Approval of Previous Minutes
  - a. Board Meeting on May 18<sup>th</sup>, 2021. Strategic Planning Meeting on June 5<sup>th</sup>. Special Board Meeting on June 5<sup>th</sup>. Motion made to approve all 3 sets of minutes by J. Barker, seconded by C. Crawford and unanimously approved.
6. Reports
  - a. Treasurer/Finance Committee – M. Stephens
    - i. Reviewed the Budget Report for May 1, 2021 – May 31st, 2021.
    - ii. Reviewed the Surplus and Cash Report as of May 31st, 2021.
    - iii. Reviewed the Educational Revenue Bonds, Series 2019 Summary report for month ending May 31st, 2020.
  - b. Head of School Report – Jennifer Killen
    - i. Reviewed the Enrollment report 2020-2021 and 2021-2022.
    - ii. Reviewed the Personnel report, Motion made to approve by C. Crawford, seconded by M. Stephens and unanimously approved.
    - iii. Test score presentation and discussion.
    - iv. Calendar (Draft 2) presentation and discussion. A motion was made to approve the Draft 2 Calendar which has August 23<sup>rd</sup>, 2021 as the first day of school, by A. Poole, seconded by C. Crawford and unanimously approved.
    - v. Attendance letter and truancy data was reviewed from the 20-21 school year.

- vi. The Title I Parent and family Engagement policy for 2021-2022 was reviewed. A motion to approve submittal of this report by the Title I coordinator was made by J. Barker, seconded by C. Crawford and unanimously approved.
  - c. Enrichment Committee Report – A. Poole
    - i. No report.
  - d. Athletics Committee Report – J. Barker/C. Crawford
    - i. No report.
  - e. Facilities Committee Report – M. Satterfield
    - i. General update on the status of the Maintenance Storage/Strength Training Building at the HS campus.
  - f. Safety Committee Report
    - i. No report.
  - b. Governance Committee Report - J. Pruettt
    - i. Final review and approval of the School-based Mental Health policy. A motion was made to approve 207.13-14 by A. Poole, seconded by M. Stephens and unanimously approved. A motion was made to approve 304.14 by J. Barker, seconded by W. Greemon and unanimously approved. A motion was made to approve 211.1-2 by J. Barker, seconded by M. Stephens and unanimously approved.
    - ii. Final review and approval of the Title IX policy. A motion was made to approve Addendum 2A by M. Stephens, seconded by J. Barker and unanimously approved. A motion was made to approve Addendum 2B by A. Poole, seconded by M. Stephens and unanimously approved.
    - iii. Final review and approval of an update to the Board By-laws titled Guidelines for Non-board Members Serving on Board Committees. A motion was made to approve the update by M. Satterfield, seconded by C. Crawford and unanimously approved.
- 7. Annual Business Meeting
  - a. Acknowledgement of board members completing service.
    - i. M. Satterfield and J. Pruettt have completed 6 years of service. M. Satterfield handed the meeting over to the Secretary, A. Poole.
    - ii. S. McRainey has completed 2 years of service as ES Parent Rep.
    - iii. L. Baird has completed 2 years as MS Staff Rep.
  - b. Seating of new board members
    - i. M. Mauldin joined as the new ES Parent Rep.
    - ii. B. Rhodes joined as the new MS Staff Rep.
    - iii. S. McRainey completed his service as ES Parent rep and is now a Member at-large.
  - c. Election of Officers
    - i. M. Stephens nominated A. Poole as President, seconded by L. Largent and unanimously approved.
    - ii. L. Largent nominated C. Crawford as Vice-President, seconded by A. Poole and unanimously approved.

iii. A. Poole nominated M. Stephens as Treasurer, seconded by S. McRainey and unanimously approved.

iv. C. Crawford nominated J. Barker as Secretary, seconded by M. Stephens and unanimously approved.

8. Next Board meeting is August 17th, 2021 at 7pm.

Meeting adjourned at 8:18pm

A handwritten signature in black ink, appearing to be "J. Barker", written in a cursive style.