Piedmont Community Charter School

Board of Directors Meeting
February 21, 2023
7:00 p.m. in the PCCS High School Auditorium

Board Members present: Jennifer Barker, Kim Cabe, Lisa Largent, Ciara Leisey, Sarah Nobles, Melia Mauldin, Scott McRainey, Alex Poole, Deannie Starnes, and Paul Tharp. A quorum was present.

Others in attendance: Claire Wilson, CFO, and members of the school community (guests and parents).

Board President, A. Poole, called the meeting to order at 7:00 p.m. and read the PCCS mission statement.

Following the mission statement, A. Poole asked for a moment of silence.

There were no public comments scheduled.

Awards & Recognition: C. Wilson announced

- The new playground equipment was delivered at the elementary campus last week. The playground was purchased with profits from the Boosterthon fundraiser over the past two years;
- Senior Grace East scored her 1000th point in her high school basketball athletic career. She received a commemorative ball on behalf of PCCS;
- 5th grader Raya Mahtani won 1st place in the Piedmont School Spelling Bee;
- The high school dance team attended the North Carolina Scholastic Dance Festival in Greensboro where they placed 1st in the categories of: Hip-Hop, Jazz, and Contemporary. Senior Sara Montreuil was recognized for her student choreography piece. Overall, Piedmont ranked 6th in the state-wide competition;
- PCCS had five students who qualified for All-District Honors Band: Peyton Earls, Lucas Holland, Claire Phillips, John Phillips, and Matthew Pineda

Approval of Previous Minutes:

- A motion was made by L. Largent to approve the minutes from the January 17, 2022, Board of Director's meeting. No further discussion was held. S. McRainey seconded the motion. The motion passed unanimously.

A. Poole requested two needed additions to the agenda: move 6e. Facilities Report to the beginning of Reports as 6a. and the 23-24 PCCS Academic calendar to the Head of School Report. A motion was made by J. Barker to approve the agenda changes as requested. No further discussion was held. S. Nobles seconded the motion. The motion passed unanimously.

Reports:

a. Facilities Committee Report: M. Mauldin introduced Kevin Gorman who shared the proposed layout of the new Middle School parking lot. The Board will be presented with a proposal at the March meeting.

b. Treasurer/Finance Committee: S. McRainey shared the updates and financial status of the Budget Report and Surplus & Cash Report for January 2023.

c. Head of School Report: C. Wilson presented for Jennifer Killen, HOS
   - the Compliance Submission Report.
     - The Board Conflict of Interest Policy and the Civil and Liability Insurance Certificate were submitted to Epicenter- Office of Charter Schools on the due date of January 31, 2023.
     - Also, the unaudited financial statements and other financial information of the Borrower with respect to the School, the Statement of the School's student count as of the most recently completed calendar quarter, the Statement of the student enrollment by grade at the School as of the close of such quarter, written notice of any changes in key personnel, and the Certificate of a Disclosure Representative listing a) any plans to expand the School or the Facilities b) plans to change the School's organizational structure c) any existing and/or pending litigation that has arisen since the last such certificate d) any activities that may constitute noncompliance with the Borrower's charter for the School or any formal notices received regarding violations of that charter were submitted by the deadline of 2/15/23 to EMMA on 2/14/23.
   - the Enrollment Report and Withdrawal Spreadsheet. The budget is set for 1890. Currently, there are 1827 students (652 Elementary, 636 Middle School, 539 High School). There were 16 withdrawals since the last report in January 2023. Most withdrawals were due to the family moved or changed schools to be closer to home/daycare.
   - the January Personnel Report. There is one new hire: Elementary Custodian. A motion was made by M. Mauldin to approve the personnel report as presented. No further discussion was held. J. Barker seconded the motion. The motion passed unanimously; and
   - the 2023-2024 Academic School Calendar. A motion was made by J. Barker to approve the 2023-2024 Academic School Calendar as presented. No further discussion was held. S. McRainey seconded the motion. The motion passed unanimously.

d. Enrichment Committee Report: L. Largent reported the Committee reviewed and discussed
   - Mid-year test data. The data was encouraging as all grade levels made growth. The teachers use this data to improve instruction, create intervention groups and guide tutoring;
   - The recent High School Final Exam/EOC report data.

e. Athletic Committee Report: P. Tharp reported on High School athletics.
   - The High School athletics are finishing up the winter sports;
     - Girl's Basketball are the metro 8 co-conference champions and will make the state playoffs;
     - Varsity Boy's Basketball finished 4th in the conference. They should make the playoffs as a lower seed;
     - JV Boy's Basketball had a winning season;
   - Spring sports are having tryouts now for Baseball, Softball, Men's Tennis, Girl's Soccer, and Men's Golf.

f. Governance Committee Report: J. Barker reported
   The proposed personnel policy changes and additions will be ready to read at the March Meeting.

A. Poole announced the date of the next Board Meeting: March 21, 2023 at 7:00 p.m. at the High School.

A. Poole adjourned the meeting at 7:37 p.m.

Respectfully submitted,

Jennifer Barker, PCCS Board Secretary