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Piedmont Community Charter School

Board of Directors Meeting

August 20 , 2024

7:00 p.m. in the PCCS High School Auditorium

Board Members present: Lisa Largent, Wendi Greemon, Emily Rodgers, Elizabeth Inzana, Melia Mauldin, Michael Satterfield, Kim Richardson, Melissa Gardner, Tiffany Jattan, Scott McRainey, Jackie Cansler. A quorum was present.

Ex-Officio Board Members present: Jennifer Killen, HOS,

Others in attendance: School community members (administration, guests, and parents).

M. Satterfield called the meeting to order at 7:00 p.m. and read the PCCS mission statement.

Following the mission statement, M. Satterfield asked for a moment of silence.

There were no public comments scheduled.

Awards & Recognition: J. Killen announced

- All PCCS administrative team members attended the NC Association of Charter Schools Crowning Achievements Conference in Charlotte this summer. Over 600 educators were present making this the largest charter event in our state.
- The PACE program was presented at a meeting of the Gastonia East Rotary Club by Lyric Brown, Mrs. Huffstetler and Mrs. Killen. Our stakeholders are very excited about this opportunity.
- Mr. Veilleux and Mrs. Williams took the ART club students to volunteer to face paint at the Gastonia Summer Concert Series at the downtown Rotary Pavilion. We appreciate their enthusiasm and their service to our community
- 3 of PCCS high school students were recognized by Holy Angels for their Summer volunteer work with their organization. They are 9th graders – Breanna Adams and Addilyn Wingate and 12th grader Olivia Ballard.

Approval of Previous Minutes:

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- A motion was made by W. Greemon to approve the minutes from the August 10th Board Retreat and from June 18th , Board of Directors meeting. No further discussion was held. Melia Mauldin seconded the motion. The motion passed unanimously.

Reports:

a. Treasurer/Finance Committee: Scott McRainey shared the updates and financial status of the Budget Report and Surplus and Cash Report as of June 30, 2024 as well as for period ending July 31, 2024.

b. J. Killen shared the Head of School Report which included

- Compliance Submission Report
  - The following items were submitted to the EpiCenter – office of Charter Schools in August of 2024
    - The paid parental leave opt in, Insurance Policy Maintained, Quarterly report (financial information), Quarterly Report (Statement of Student count), Quarterly Report (Statement of Student count by grade), Statement of No changes in Key Personnel, Statement of Disclosure)
  - The following item was submitted to the Epi Center – office of Charter Schools in July of 2024
    - Capital Needs Assessment
- The enrollment Report
  - Currently we have 1966 enrolled and have reached full enrollment (682 at Elementary, 654 at Middle, 630 at High School). Over 1410 are on the waiting list.
- The personnel report which included 12 new hires (4 Elementary, 5 MS, 3 HS) A motion was made by Lisa Largent to approve the personnel report, with Leigh Williams DPI expiration date being changed. Motion was seconded by Scott McRainey. No further discussion was held. The motion was passed unanimously.
- Bayada Contract – Jennifer Killen asked for approval. E. Rodgers make a motion to approve the contract. Wendi Greemon seconded the motion. The motions were passed unanimously.
- Pam Huffstetler, High School Director, presented the PACE program update.
  - 10th graders – We currently have 25 students enrolled. By the end of the year, they will have completed four College Now classed

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- 9th graders – We have 20 students set to begin two classes in January and have tested 9 more and are waiting to see if they can get in.
- 8th graders – Currently working with Mr. Benfield to review the 7th grad EOG data for our current 8th graders who will begin testing on October 1st for the pace program. We plan to test approximately 58 students and hope that they will all join the PACE Program in 2025-2026 school year.
- Inview Assessment – This is a Cognitive Aptitude Screening Test comprised of five timed tests, each with 25 items. The test includes:
    - Sequences
    - Analogies
    - Quantitative Reasoning
    - Verbal Reasoning – Words
    - Verbal Reasoning – Context Clues
    - This assessment provides valuable insight into a student's skills and is a valid predictor of their academic capability and success.

- Calendar
    - September 11th – 20th day of School
    - September 14th – Board Strategic Planning 8am to 12pm
    - September 17th – Board Meeting

c. Enrichment Committee Report: No report this month

d. Athletic Committee Report: No report this month

e. Facilities Committee Report: Capital Needs Assessment – the company came out and walked all 3 campuses. We have an assessment list on going that we update – various maintenance items. No real surprises on the report. We knew that the MS roof needs to be replaced; however, good news is that there is actually a better fix – we can put a coat on the roof and extend the life. We are currently getting quotes, and this comes under our budget of $400,000. The committee did meet today at 6pm and we discussed the recommendations.

f. Governance Committee Report: - no report

g. Annual Business Meeting- M. Satterfield

M. Satterfield announced the next Board meeting will be held on September, 17th 2024

M. Satterfield adjourned the meeting at 7:29 PM.

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Respectfully submitted,

Signed by:

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Emily Rodgers, PCCS Board Secretary